



THE CITY OF ASHEVILLE
NORTH CAROLINA

MOUNTAIN COMMUNITY CAPITAL FUND OPERATING COMMITTEE

FRIDAY June 7, 2019, AT 9 AM

BUNCOMBE COUNTY ADMINISTRATIVE OFFICES – 3RD FLOOR

CURRENT BOARD MEMBERS:

Timothy Love

Sam Powers

Rosanna Mulcahy*

Rachael Nygaard

Lynn Smith

Steven Lawrence*

Barbara Whitehorn

Robin Payne

Yaselin Gonzalez*

Jeff Kaplan

Dee Williams

Jane Hatley*

Meeting Minutes:

Meeting called to order by Chair, Lynn Smith at 9:05 am

Committee Members Present: Timothy Love, Robin Payne, Lamar Joyner, Dee Williams, Steve Lawrence, Jeff Kaplan, Lynn Smith, Jane Hatley, Barbara Whitehorn, Jannice Ashley

I. Committee Introduction

II. Minutes Review –

Proposal: Amend minutes to remove Lamar from list of Committee members

Motion: Jeff Kaplan

Second: Dee Williams

Vote: Unanimous: pass

Proposal: Replace Rosanna with Barbara as City representative

Motion: Jeff Kaplan

Second: Dee Williams

Vote: Unanimous: pass

III. Government Board Training (provided by Lamar) –

Discussion:

a) *Confidentiality of applicants* – Jannice is looking into Charlotte guiding document

b) *Conflict of Interest* – Lamar explained

1. this was present only if there is “direct substantial financial interest” to be received;
2. even if you know one of the applicants, you can still make a fair and impartial decision;
3. members must disclose relationships;
4. duty to vote supersedes; and
5. consult legal guidance with any questions.

** Denotes non-voting member*

This is a draft of the minutes. During the July meeting, we did not have a quorum to approve. Minutes will be approved at our next meeting, and the minutes are subject to change.



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VI. Charlotte Documents –

Discussion: It was suggested to have a small group take a trip to Charlotte to meet with consultants or have a conference call to answer many outstanding questions.

V. Meeting Location –

Proposal: To hold all future meetings of the MCCF Committee at this location (3rd-floor Buncombe County Administrative Building) on the first Friday of each month from 9:00 – 10:30

Motion: Jeff Kaplan

Second: Barbara Whitehorn

Vote: Unanimous: pass

VI. Formal Program Launch Event/Process –

Discussion: Tim shared with the group that we need a formal “launch” for community awareness, one that is equitable, transparent, and accessible. Additionally, all internal policies need to be in place before this can occur. Official launch suggestions included having an event at the Eddington Center with Green Opportunities to cater and having leaders of color from the community who are financial influencers speak to the legitimacy of this program. Lynn reminded the group of the dire importance to get buy-in from the target community and perhaps holding off on the launch until after we have a few success stories that can be shared – instead spend these time building relationships.

Proposal: Bringing in the communications team from the City/County to help with a press release and to update the website. The month of August was proposed as the launch month.

Motion: Barbara Whitehorn

Second: Jeff Kaplan

VII. Vice Chair Vote –

Discussion: None

Proposal: Jeff Kaplan to serve as the Committee Vice Chair

Motion: Lynn Smith

Approval: Anonymous

VIII. Public Comment –

Discussion: No public was present

IX. *Special Meeting called for Monday, June 17th at 1 pm for Rules Procedures at this location*

IX. Adjourn: Meeting adjourned at 10:30 am

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