

# City of Asheville

## Affordable Housing Fee Rebate Program



The City of Asheville has an Affordable Housing Fee Rebate Program that may qualify a housing project for a 50% fee rebate.

**A. Projects that qualify for the Rebate Program, and the amount of rebate authorized, are defined as follows:**

1. New housing **for sale\***, including new single-family or condominium-type units that meet state of North Carolina building code (manufactured homes do not qualify) and are priced within the following limits:

No. of Bedrooms	Maximum Sale Price
0 Bedrooms (Efficiency Unit)	\$115,000
1 Bedroom	\$125,000
2 Bedroom	\$145,000
3 Bedroom	\$160,000
4 Bedroom	\$170,000

*\* Note: Homes being constructed for personal use and occupancy are not eligible for fee rebates.*

2. New housing **for rent**, *if the project is assisted by a local, state or federal program* that can verify that it will remain affordable for tenants below 80% of established Area Median Income.
3. Multi-family housing that is rehabilitated if the project has 3 or more units that can be verified as meeting the 80% of Area Median Income requirements. Only Plan Review fees are rebated for these projects.

**B. How to obtain the fee rebate:**

1. Pay the regular fees at the start of the project **and keep all receipts;**
2. When project is completed, **enter rebate in "Amount Paid" column in the form below.** The "Rebate Amount" column will be completed by City staff; and
3. Mail the completed form, receipts and evidence of affordability (HUD-1 settlement statement or evidence of local/state/federal assistance to:

City of Asheville Planning and Development Department  
Community Development Division  
P.O. Box 7148  
Asheville, NC, 28802

4. Rebate will be received in approximately 14 days.
5. Permit fee rebate and MSD rebate will be paid in separate checks.
6. Contact the following for questions on the rebate program:
  - a. City's Community Development Division for questions on qualifying projects (828.259.5721); or
  - b. Building Safety Department for permit fee questions (828.259.5846).

**CITY of ASHEVILLE  
AFFORDABLE HOUSING FEE REBATE APPLICATION FORM**



Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Tax ID # or Social Security#: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address of Affordable Housing: \_\_\_\_\_ PIN#: \_\_\_\_\_

SALE ONLY	RENTAL ONLY
Date of Sale:	Completion Date:
Sale Price: \$	Name of Assistance Program:
Number of Bedrooms:	

**Building Permit #:** \_\_\_\_\_

DATE	FEE	AMOUNT PAID (Applicant complete)	REBATE AMOUNT (City staff complete)
	Building Permit Fee	\$	\$
	Driveway Permit Fee	\$	\$
	Grading Permit Fee	\$	\$
	Zoning Permit Fee	\$	\$
	Plan Review Fee (multifamily only)	\$	\$
	Water Service Connection	\$	\$
	MSD Facility Fee	\$	\$
<b>Total</b>	--	<b>\$</b>	<b>\$</b>

**Attach required documentation:**

1. Copy of Closing Statement (HUD-1 or equivalent) or evidence of local, state or federal assistance for rental property; and
2. Copy of receipt(s) for fees paid.

The undersigned certifies that this application and attached documentation are true, accurate and complete; that the sale price represents the full market value of the completed home; that no other payments have been or will be received by the seller in connection with the sale of the home; that the purchaser is not an immediate family member or business associate of the seller; and that the rents for any units rented are required by a local, state or federal assistance program to be affordable to households at or below 80% of area median income.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*This application and attached documentation have been reviewed and are hereby approved for an Affordable Housing Fee Rebate in the **total amount** of: \$ \_\_\_\_\_*

\_\_\_\_\_  
**Community Development Director**

\_\_\_\_\_  
**Date**