

General Guidelines for Waterline Easement Plats

Revised March 2013

Upon receiving an easement plat, please check the following items:

1. Does it show the Waterline Easement?
2. Does it have street names, public/private and right of ways?
3. Does it require lot numbers, if so are they on the Plat?
4. Does it have the City Project name?
5. If this is part of another phase show the limits of the prior approved phase on the Plat and make sure the prior phase is labeled correctly
6. Reference previous easement(s) if applicable.
7. If the Plat has to be revised after it is recorded there will need to be a revised easement document which will make reference to the new plat book and page.
8. Is the 20-foot easement shown outside the limits of public right-of-ways? If not, relocate private/public easement to fall inside private property boundary.
9. The new waterline must be shown in the center of the easement.
10. Does it show approximate location of service lines and if applicable: meters, valves and hydrants? On private roads in Multi-family developments show easements for meters, valves and hydrants.
11. Is there any building adjacent to the easement?
12. If applicable, show any other utility easement conflicts.
13. Along with optional bearings and distances, have this required "Intent Statement" "**The intent of the plat is to convey a twenty (20) foot wide waterline easement, ten (10) feet each side of the existing lines and structures to the City of Asheville for the maintenance of the water system.**"
14. City of Asheville project number e.g. **WPFY-12-13-001?** _____
15. The title "Waterline Easement for the City of Asheville" is required.
16. Vault must be adjacent to the public right of way.
17. Was it signed, sealed and dated by the surveyor?
18. Was it signed, sealed and dated at the Register of Deeds office?
19. Has it been recorded and dated?