



ASHEVILLE TRANSIT COMMITTEE

Meeting Agenda

3:30 pm to 5:00 pm

Tuesday, August 5, 2014

1st Floor Conference Room

City Hall

RIDE.RELAX.CONNECT

3:30 pm - Meeting Opening

- Welcome announcement and explanation of public comment standards and opportunities
- Introductions
- August 5, 2014 - Agenda review and approval
- July 1, 2014 - Minutes review and approval

3:45 pm – Public Comment Part I

3:50 pm – TC transit experiences in riding the bus

3:55 pm - New Business:

- Rules of Procedure for TC – attached - Julie
- Thanking Iti and appointing Vice Chair of TC - Julie
- Posting of open position for TC - Julie

4:05 pm – Old Business

- Transit Committee Goals Update – Attached -Julie and group discussion
- Multi-Modal Transportation Commission Update – Bruce and group discussion
- Providing TC agenda at Transit Station
-

4:30 pm – Staff updates

- Sunday service and rout C implementation
- Next bus activity and report of outreach efforts
- Policy Development
- List of Projects
- ART monthly Reports: Public Stuff, Accident Summary; Safety Report, Ridership, Passport - attached
Norman

4:45 pm - Public Comment Part II (5 minutes)

4:50 pm - Discuss agenda items for next Transit Committee Meeting (5 minutes)

5:00 pm - Meeting Summary

- Announcements, events, transit commission members involvement related to transit
- Solicitation for request from public to be incorporated into next month's meeting agenda
- Adjourn

Additional material on above agenda items may be available at the Transit Committee meeting. Past meeting minutes and meeting documents can be found at: www.ridetheart and click on "Transit Committee"

DRAFT

Asheville Transit Committee Meeting Minutes – Tuesday, 1 July 2014

Attending:

Committee Members: Julie Mayfield, Bruce Emory, Calvin Allen, David Wilson, Steven Obremski

City Staff: Mariate Echeverry, Yuri Koslen, Greg Godwin, Norman Schenck, Martha McGlohon

Community Members: Tim Sadler, Roy Harris

Opening of Meeting

Julie opened the meeting at 3:30 and welcomed everyone. Yuri introduced Greg Godwin, a new intern who will be with ART for one year.

3 June 2014 Minutes: Steven moved approval and Bruce seconded; passed unanimously.

Public Comment I

Tim Sadler is pleased with the Nextbus system, and with the additional shelters. However, he thinks the condition of the bathrooms at the Transit Center is unacceptable. Mariate commented that bathroom maintenance is First Transit's responsibility, and that they have budget for this.

TC Experiences Riding the Bus

Steven reported that there is a bush on Asheland Ave. that blocks sidewalk access to the Transit Center, and that bus arrival announcements were not being made. No other serious issues reported.

New Business

TMP Implementation:

Mariate said that a single public hearing will be held for the new Sunday service, revisions to route C, and a possible fare increase. Yuri described the timeline for the process. With a target implementation date of Jan. 5, 2015, the required time for service scheduling and the sign-up process dictates a public hearing on August 4th. The Committee would like to have a chance to review the options for route C prior to the hearing, so a work session was scheduled for 3:30 on Tuesday July 29th.

Old Business

e-cigarettes:

Martha suggested that the Committee defer any action, since a recent court ruling on a related issue needs to be further analyzed to determine what steps the City could take on this issue.

Public Discourse:

Martha reported that a temporary policy concerning public discourse at the Transit Center was implemented in 2012. City staff is reviewing this, and will likely recommend to City Council that the policy be continued. The Transit Committee had discussed this at the last meeting, and recommended continuation of the policy.

Nextbus:

Signs have been installed at the Transit Center, but need additional work to be operational. Staff proposes the week of July 21 for the official roll-out, including publicity and tabling by Committee members. Julie will coordinate with members by e-mail to schedule participation.

Transit Committee Meeting Schedule:

At the June meeting, Tom suggested moving the meeting later in the month to allow the most recent month's

ridership report to be available. Yuri reported that additional analysis is needed to determine the relative role of farebox counts vs. automatic passenger counters in developing ridership data. Since the schedule for completing the monthly reports was unclear, the consensus was that moving the meeting date was not warranted at this time. Steven moved, and David seconded, that the date remain the first Tuesday; passed without dissent.

Policies:

Julie reported on progress in developing a comprehensive list of policies regarding riders and drivers. The draft list needs to be coordinated with Norman concerning existing First Transit policies, and questions raised during the initial review.

Multimodal Commission: Bruce reported that the Commission heard a briefing on the City's parking program; appointed new Greenway Committee members; endorsed City's STP grant application, including one new bus.

Staff Updates

Mariate reported on the Project List: Kimley-Horn is now on board to develop the Multi-Modal Transportation Plan. Consultant has been hired for ISO14000 project. Staff is refining scope of work for Transit Center repairs as part of the Capital Improvement Program.

Yuri reported that ridership was up significantly in May, and is now up slightly for the fiscal year to date. Committee discussed ways of streamlining reports on the Passport program.

Norman reported that a bus had been damaged by a runaway vehicle. Bruce requested that the Public Staff report have additional detail on the nature of the complaint.

Julie reminded members that July 2 is the deadline for applications for vacant seats on the Multimodal Transportation Commission. Applications will be circulated to Committee members for review, so that the Committee can make recommendations prior to the next Multimodal meeting on July 23.

Public Comment Part II

Roy Harris commented on the need of homeless persons for access to transportation; Julie described efforts by non-profit groups to provide bus passes to homeless persons. Roy also said the Nextbus map inside the waiting area is difficult to read.

Agenda Items for Next TC Meeting (5 August 2014)

Committee rules of procedure
Goals, including survey and policies
Results of Public Hearing.

Meeting Adjourned at 4:55 pm.

**RULES OF PROCEDURE
ASHEVILLE TRANSIT COMMITTEE**

**ARTICLE I
NAME AND CREATION**

The name of the entity shall be the Asheville Transit Committee. The Committee is a subcommittee of the City's Multimodal Transportation Commission (MMTC).

**ARTICLE II
PURPOSE**

The purpose of the Committee generally is to study public transportation in the City and serve as an advisory body to the City's Transportation Department. Specifically, the Committee may advise the Transportation Department on matters affecting the transit system and its operation including, but not limited to, the following:

1. The current and future direction of the transit system;
2. Transit system quality, effectiveness, problems, needs, and requirements;
3. Transit-related matters of public interest and concern;
4. Proposed budget and plan of operations;
5. Rate system and bus routing;
6. Grants and other sources of funding;
7. Rules, regulations, and procedures;
8. Coordination of transit matters with other agencies as may be necessary or desirable; and
9. Other transit matters as necessary for the effective operation of the transit system.

The Committee will engage in periodic planning sessions to define specific goals related to the above issues. Committee members will not play any role in personnel matters related to the City, the transit management company, or the drivers. Committee members should also strive to maintain a close working relationship and dialogue with the City Manager and appropriate City staff.

**ARTICLE III
MEMBERSHIP**

Section 1. The Committee shall consist of up to eleven members who are residents of the City and appointed by the MMTC. Membership can only be increased or decreased by action of the MMTC, but the Committee may make recommendations to the MMTC regarding the number of members. In its recommendations, the Committee will strive to ensure that Committee membership reflects the ridership of the transit system, as required by the City's Title VI program and Federal Transit Authority rules.

Section 2. Members shall serve at the pleasure of the MMTC with the term of office being three years or until the member's successor is duly appointed. Members are eligible for reappointment for one additional term.

Section 3. Faithful attendance at meetings of the committee and conscientious performance of the duties required of members shall be a prerequisite of continuing membership on the Committee.

Section 4. Members shall not have any financial interest in a transit company doing or seeking to do business with the City.

ARTICLE IV OFFICERS

Section 1. The Committee shall have a Chair Vice Chair, and Secretary who shall each be elected from the Committee's membership for a one year term beginning January 1 of each calendar year.

Section 2. The Chair shall preside over all meetings and appoint all subcommittees. It shall be the duty of the Chair to see that all subcommittees function.

Section 3. In the absence of the Chair, the Vice Chair shall assume all duties, powers and responsibilities of the Chair.

Section 4. The Secretary shall be responsible for taking accurate minutes of Committee meetings and submitting them for review and approval at each subsequent meeting.

ARTICLE V COMMITTEES

The Chair may provide for such special and standing subcommittees as deemed appropriate.

ARTICLE VI MEETINGS

Section 1. There shall be at least nine regular meetings of the Committee each year.

Section 2. At the beginning of each year, the Committee shall adopt a schedule of meetings and set a regular meeting time and place. The Committee may amend the schedule of meetings as necessary.

Section 3. The Chair may call special/emergency meeting as necessary.

Section 4. Unless otherwise determined by the Committee, Roberts Rules of Order will govern all points of order and procedure.

Section 5. The Chair and Transit Services Manager will set the Agenda for each meeting.

ARTICLE VII QUORUM

Section 1. A majority of members of the Committee, excluding vacancies, shall constitute a quorum.

Section 2. Once a quorum is established, it shall not be destroyed by one of the members leaving.

**ARTICLE VIII
VOTING**

Section 1. All members are entitled to one vote, including the Chair.

Section 2. No member may vote on any matter whereby that member has a conflict of interest.

Section 3. The concurring vote of a majority of members present shall be necessary to act on any matter before the Committee.

**ARTICLE IX
PUBLIC ADDRESS TO THE COMMITTEE**

Section 1. The Committee will include on every agenda a public comment period at the beginning and at the end of the meetings.

Section 2. Any person addressing the Committee shall be limited to a three-minute presentation. Any group of three (3) or more individuals, not including the speaker, making a presentation to the Committee may have a single spokesperson who will be allowed ten minutes to address the Committee. The Committee will receive written information from any individuals or groups.

Section 3. The public shall be allowed to comment on matters under consideration by the Committee prior to a final vote on the matter.

Section 4. Any individual or group who wishes to address the Committee may make a written request to the Secretary to be on the agenda. The Chair and the Secretary will determine, based upon other necessary business of the Committee, whether the matter will be placed on the agenda.

**ARTICLE X
AMENDMENTS**

These Rules of Procedure maybe amended by a three-fourths affirmative vote of the members of the Committee.

These Rules of Procedure of the Asheville Transit Committee are adopted this _____ day of _____, 2014.

Secretary

Chair

Support the Implementation of the TMP

INCREASE FUNDING FOR TMP

- Increase public/private partnerships such as AB Tech
- Expand Passport program
- "Adopt-A-Shelter" program *

IMPROVE FUNDING ENVIRONMENT FOR TRANSIT

- Complete White Paper on Multi-Modal plans
- Educate State & Federal legislators

PROVIDE PR/ADVOCACY

- Develop opinion pieces for print and radio media *
- Spread the word, be champions of transit *
- Presentations to groups *

Subcommittee

- Julie Mayfield (lead)
- Dave Erb
- Adam Charnack
- Steven Obremski

Improve Rider Experience

Tasks

- Meet at community centers for regular meetings and provide time in those meetings for community input *
- Develop a video on ridership for website
- Provide FAQs for routes *
- Utilize Wiki page
- Provide rider ambassadors, utilize volunteers *
- Provide training in rider etiquette, collaborate with drivers *
- Hold rider focus groups

Subcommittee

- Bruce Emory (lead)
- Julie Mayfield
- David Wilson

*Note: items with an asterisk were of particular interest to the commission

Improve Communication with Drivers

Tasks

- Continue to hold regular meetings with the drivers
- Ask drivers to attend the regular TC meetings
- Hold social events with drivers
- Ensure all commission members attend at least one regular meeting with drivers

Subcommittee

- Tom Tomlin
- Calvin Allen

Improve Communication with County Transit System

Tasks

- Review consolidation study for steps to improve coordination
- Provide education to new County Commissioners
 - Develop a summary
 - Highlight opportunities for coordination
- Facilitate a planning group with various stakeholders*
 - NCDOT
 - City
 - County
 - Apple Transit?

Subcommittee

***On hold until retreat in
October, 2014***

Transportation Planning Division
Project update
July 23rd, 2014

On-going

- **RADTIP**

RADTIP - The final design process is underway. The aerial survey and ground survey are both complete. The consultant is updating the traffic analysis, and later in the summer will present options for additional improvements to the intersection of Craven St. and Riverside Drive. The consultants will present a preliminary design in November of 2014 and are expected to complete the final design by December of 2015. Right of way acquisition is planned for 2016.

The consultants were in town July 22nd and 23rd to meet with city staff. Also, we are applying for funding for Right of Way through the STP-DA call for projects at the French Broad River MPO.

- **East of the Riverway Transportation Network Plan**
 - Final draft is pending staff review and minor corrections.

- **JARC Signals Design contract**
 - Locations:
 - Louisiana & Haywood Rd
 - McDowell & Choctaw
 - South Charlotte & Biltmore
 - NCDOT has approved the final design and consultant is preparing the cost estimates.

- **Multi-modal Transportation Plan.**
 - Kick off meeting was June 27.
 - Branding to MMTC to select the final.
 - First POC meeting planned for August 14, 2014.

- **French Broad River Greenway (Duke Energy property) and connection between FBR Park and Carrier Park**
 - RFQ evaluation process in the final steps. Staff will bring the contract to Council on August 26.

- **Nextbus project**
 - 100% implemented. Equipment installed and operational
 - Communications campaign on-going

- **ISO 14000 - ART**
 - Contract signed and project on-going.

- **Charlotte Street**

- RFQ is in process and will be released around December.
- ADA restructuring
 - Redefine service area
 - Streamline eligibility process

New

- Transit Station repairs
 - Working with CIP group in scope of work –

Other efforts

- TIGER VI grant application
 - Submitted April 28.
- Clingman Forest and Town Branch Greenways and Depot Street Roundabout (led by Al Kopf in Parks and Recreation Department).
 - Roundabout construction drawings are complete.
 - Greenways, final plans are expected by the end of the month.
- Beaucatcher Greenway: drawings are progressing in terms of certain portions of the construction documents being completed but staff is still working out some right-of-way questions before consultant can progress further.
- Haywood Rd. Multimodal Improvements (led by Robert Kun in PW). Staff received the encroachment agreement from NCDOT. Council approved the condemnation of the easement area of the last remaining property. We are ready to advertise, but the project has been put on hold.
- Paving FY14: City crews have completed ditching and clipping on all of the required streets. They have patched Ambler and are now Milling and patching on Vermont. The contractor has patched Fairway and has begun patching on Church.
- NCDOT Easement Acquisition: Have a signed easement from the Burleson Bros.. The daughter of the deceased property owner has contacted me and I should have some details on their easement soon.
- Gracelyn Rd. Sidewalk: Kun visited the project site, compiled pertinent information, and received a base map from John White. He has made plans for three different scenarios with accompanying estimates.
- Hendersonville Rd. sidewalk (led by Brian Estes in PW).
 - Design – Initial plan design continues.

Major changes:

We are in the final stage of comments from the Parkway. We will submit final plans to the Parkway for that section next week.

The analysis of the proposed design of the sidewalk at the Dingle Creek Shopping Center has indicated that it would create a rise in the floodway. I am looking into alternative designs to address this issue.

Approximately half of the easements for section 1 have been signed.

Section 1 (Seminole St. to Blue Ridge Parkway) and 2 (BRP to Long Shoals Rd.) are approximately 80% designed.

- Craven St. (led by McCray Coates in PW).

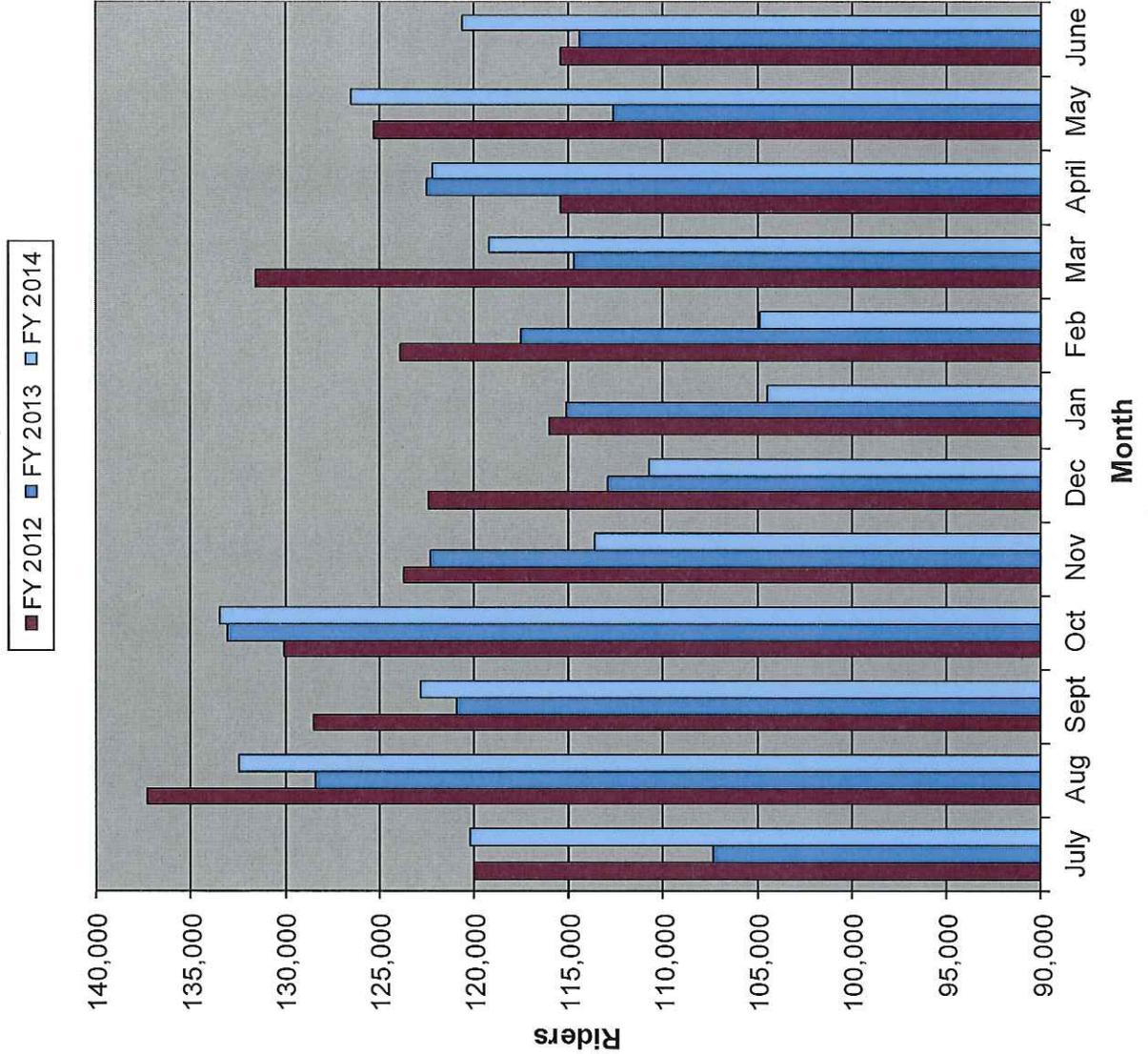
The Craven Street Project will be kicking off on July 21. Tennoca is the contractor for the project.

title	status	address	date created	date due
W1 missed person at stop	completed	haywood and Swannanoa Asheville	06/30/2014	07/14/2014
Missed Vet Quarters stop	completed	Hwy 70 and Patton cove rd	06/30/2014	07/14/2014
Transit- Nextbus	completed	ART Station, Asheland Avenue, Asheville, NC, United States	06/26/2014	07/10/2014
Bus Stop 592, bus running "hot"	completed	Biltmore and Caledonia, Asheville	06/26/2014	07/10/2014
Bus 1230 Red Light on Tunnel	in progress	Tunnel Road, Asheville, NC, United States	06/26/2014	07/10/2014
Transit - Next ART	completed		06/25/2014	07/09/2014
Bike racks hard to use	completed		06/18/2014	07/02/2014
E1/N3 Baby Bottle incident	completed		06/18/2014	07/02/2014
Bus1229 Passing on Haywood Rd	in progress	Haywood Road, Asheville, NC, United States	06/17/2014	07/01/2014
W3/S3 transfers	completed	49 Coxe Avenue, Asheville, NC, United States	06/16/2014	06/30/2014
Bike/Transfer issues	completed	Clingman Avenue, Asheville, NC 28801, USA	06/14/2014	06/27/2014
C running early	completed		06/11/2014	06/25/2014
Transit N loaded at Coxe and Patton	completed	Coxe and Patton Asheville nc	06/11/2014	06/25/2014
W3 Customer Service	completed	49 Coxe Avenue	06/11/2014	06/30/2014
Transit - N running hot	completed		06/04/2014	06/18/2014
Transit- lost phone	completed		06/04/2014	06/18/2014
W4 Speed on Saturday	completed	Old Leicester Hwy, Asheville, NC, United States	06/02/2014	06/16/2014

August 2014 - Transit Commission Meeting

End of Year Route Statistics - July 2013- June 2014

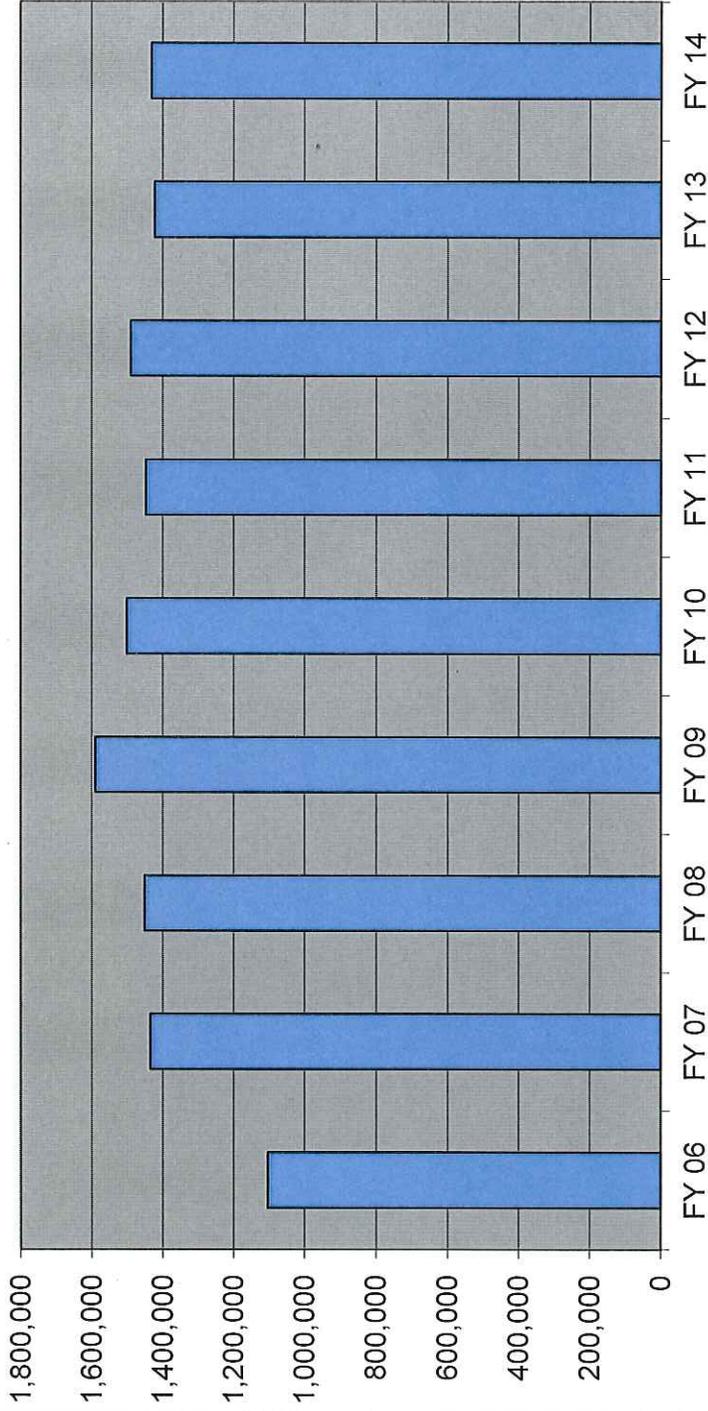
Monthly Ridership Comparison



Monthly Ridership
FY 2012-14

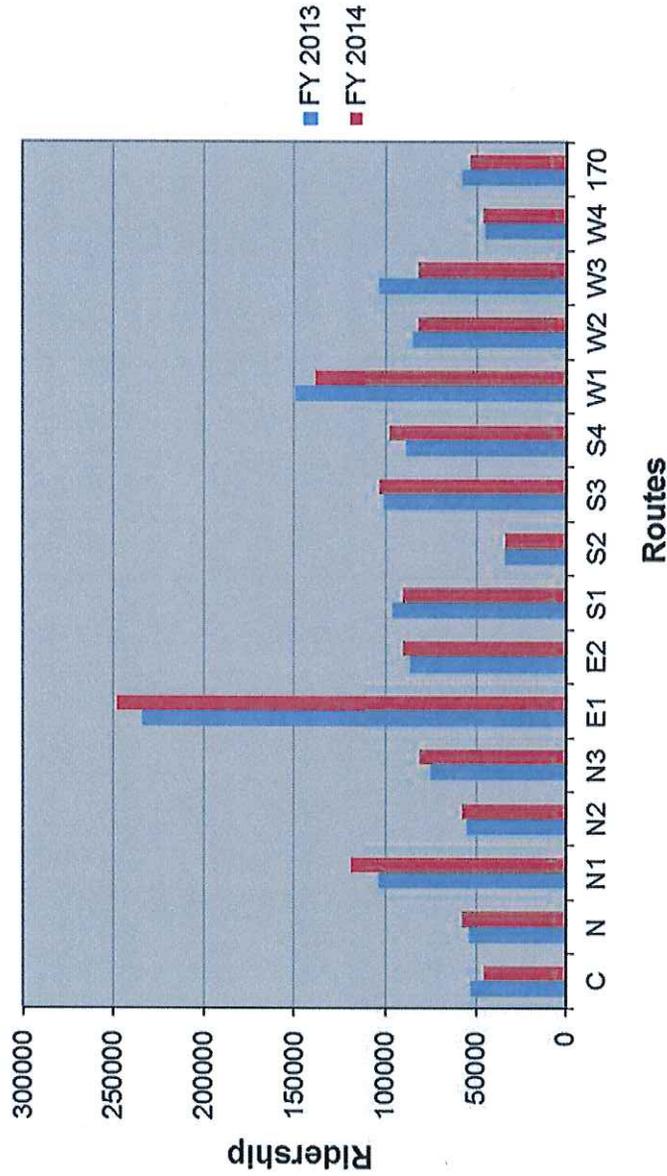
Month	FY 12	FY 13	FY 14	Percent Change 2013-2014
July	119,969	107,331	120,209	12.00%
Aug	137,340	128,360	132,468	3.20%
Sept	128,467	120,868	122,799	1.60%
Oct	130,037	133,056	133,418	0.27%
Nov	123,727	122,281	113,671	-7.04%
Dec	122,431	112,900	110,701	-1.95%
Jan	115,975	115,081	104,437	-9.25%
Feb	123,921	117,482	104,887	-10.72%
Mar	131,523	114,684	119,206	3.94%
April	115,443	122,523	122,218	-0.25%
May	125,314	112,672	126,528	12.30%
June	115,379	114,455	120,586	5.36%
Total	1,489,526	1,421,693	1,431,128	0.66%

Ridership/year



Year	FY 06	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14
Ridership/year	1,103,616	1,434,076	1,450,117	1,589,979	1,500,546	1,446,969	1,489,526	1,421,693	1,431,128
Percent Change		29.9%	1.1%	9.6%	-5.6%	-3.6%	2.9%	-4.6%	0.7%

Year End Ridership/Route



Highlights:

- June 2014 ridership increase by, 5.4% from last June
- Total ridership for fiscal year 2014 increased by about 10,000 rides over FY 2013, or about 1%
- All routes had a higher than average ridership for June, except for route N, N1, N3, S2, S4, W2, and 170.
- Top performers for FY 2014 are: S4, E1, W1, W3, N3 and N1. Bottom performers – 170, C and S2.
- All PassPort partners had an increase in PassPort usage in FY 2014.

Ridership July - June FY14

	Total Ridership FY 13				Passenger Trips per Hour			Passenger Trips Per Mile			Combined Score		
	Route Ridership	Percent of Total	Rank	Monthly Average	Weekday Average	Operating Avg. Route Hr/Day	Riders/Hr	Rank	Route Miles/Day	Riders/Mile	Rank	Totals	Rank
S4	98,194	6.9%	5	8183	347	6	60.19	1	28.8	12.04	1	7	1
E1	248,317	17.4%	1	20693	797	23	35.18	2	264.4	3.02	4	7	1
W1	138,941	9.7%	2	11578	449	17	26.67	5	218.4	2.06	5	12	3
W3	82,405	5.8%	8	6867	267	8	33.13	3	72.6	3.68	3	14	4
N3	81,275	5.7%	10	6773	271	10	28.15	4	38.4	7.04	2	16	5
N1	118,935	8.3%	3	9911	399	16	25.73	6	217.0	1.84	7	16	5
E2	90,274	6.3%	7	7523	294	13	22.88	8	205.3	1.43	10	25	7
S1	90,428	6.3%	6	7536	308	16	19.45	10	190.0	1.62	9	25	7
S3	103,733	7.2%	4	8644	354	15	23.58	7	375.0	0.94	14	25	7
W2	81,999	5.7%	9	6833	274	13	21.33	9	218.2	1.25	12	30	10
W4	46,672	3.3%	14	3889	157	9	18.39	11	85.6	1.84	6	31	11
N	57,855	4.0%	12	4821	193	13	14.73	13	141.5	1.36	11	36	12
N2	57,872	4.0%	11	4823	192	12	16.24	12	165.7	1.16	13	36	12
S2	34,311	2.4%	16	2859	116	8	14.67	14	71.0	1.63	8	38	14
170	53,757	3.8%	13	4480	167	12	13.91	15	310.5	0.54	16	44	15
C	46,160	3.2%	15	3847	151	14	11.01	16	263.8	0.57	15	46	16
TOTAL	1,431,128	1		119,261	4,735	202	23.44		2,866	1.65			

	Passport Participant Fiscal Year Totals			
	FY2010-11	FY2011-12	FY2012-13	FY2013-14
Buncombe County	2973	1444	2673	3582
UNC Asheville	32619	39624	44959	49102
GPI	16322	12764	10654	16117
City of Asheville	7387	5337	6318	8065
Greenlife Green Opportunities	1396	1172	820	
				892

26-Jun Update	Item SAFETY Items Update	Status	Date	Cost	
1	Marking Walkways in the Shop	Done	May-11	\$ 50.00	Shop floor needs cleaning before this can be done
2	Securing Stacked Items in the Shop	Done	May-11	\$ -	old bus stop signs, old bus stop markers, old vaults
3	Securing the tires in the maintenance yard	Done	Ongoing	\$ -	Firestone picked them up the week of Dec 6th
4	"clearing the attic"	Done	Aug-11	\$ -	Inventoried and sheets sent to city for final processing
5	Document equipment safety inspections	Done	May-11	\$ -	Normal PM cycle for the equip.
6	Remove surface oil from maintenance facility	Done	May-11	\$ 5,600.00	Having floor scrubber repaired so we can maintain clean floors
7	Improved Safety Signage	Done	5/1/2011	\$ 600.00	New Safety Poster being used, banners and slickers here and up
8	Daily radio messages, daily safety posting,	Done	ongoing	\$ -	each week prepare the next weeks messages
9	Safety Committee Meetings	Done	ongoing	\$ 1,200.00	Overtime for staff in the meeting (annual est)
	Smith System Training				
10	c. Train the trainer	Done	Mar-11	\$ 3,800.00	train one supervisor to be our trainer & training materials
11	3. USDOT certification program for supervisor	Done	Jun-11	\$ -	Using Smith System, sent James to NTI training
12	4. Better documentation of training	Done	ongoing	\$ -	do a daily training log, separate in the HR files
13	5. Develop a refreshed training course	Done	Aug-11	\$ -	Smith system will be used annually for refresher
14	6.Pull cameras to start random review of driving	Done	ongoing	\$ -	need to develop a schedule, union opposed to this idea
15	7. Camera system PM	Done	ongoing	\$ -	all have been checked and will be done with each PM
16	Transit Center Items				Need to upgrade cameras which we are planning to do
17	1. Move Planters to give better visibility of bus Shop	Done	Jan-11	\$ -	Used three people to move them and a special cart
18	1. Employee parking needs to be consistent	Done	Mar-11	\$ -	need to work with affected employees, no incidents
19	2.General housekeeping	Done	Jul-11	\$ -	long list given to shop director to set dates and time for each of the items, given on Dec 15th
20	3. Cords and hoses	Done	May-11		On master list of items needing attention
21	4. Use of Jack Stands	Done	Mar-11	\$ 2,000.00	Would need to buy another set of jack stands.
22	5. Use Bump caps	Done	Apr-11	\$ 100.00	Would need to order at least 4, probably 7
23	6. Safety Vest	Done	Apr-11	\$ 300.00	We have a shop vest and truck vest, would need to buy for each technician and service worker
24	7. Safety glasses	Done	May-11	\$ 60.00	Glasses for techs and then spares for visitors
25	8. Shop safety program	Done	Jun-11		unknown program cost, researching
26	9. Attend OSHA compliance class	Done	Sep-11	\$ 100.00	Online training available via a third party company
27	10. Non maintenance staff should be banned from the shop work area.	Done		0	This is the only way to access the smoking area would need to have a new smoking area set up.
28	d. Pedestrian awareness program	Done	Jan-11		via our daily safety messages
8	b. Fence area between post office and	Done, Temp fence	Oct-12	\$ 1,500.00	looking for funding for a permanent fence, temp fence up till end of June
1	1. Hot Spot Safety Board	Started	Ongoing	\$ 100.00	work with safety committee to develop
2	2. Hot Spot discussions should be included in all service meetings	Started	Ongoing	\$ -	Discussed at monthly safety messages
3	3. Schedule PM of yellow paint at curb to make sure it alerts people of safe zone	Started	Ongoing	\$ 200.00	Work with safety committee to develop annual PM of this safety painting, to keep people from standing too close to the curb when bus approaches
	Transit Center Items				MOVED ITEM TO CIP PROJECT
5	2. Cross Walks painted at Asheland and Coxe	Research/CIP	2013	\$ 200.00	needs to be warm enough to paint, who does the work?
6	3. Safety concerns over landscaping pathways	Research/CIP	2013		MOVED ITEM TO CIP PROJECT
7	a. Unprotected access which increases risk	Started			Revisited with city staff, still working on issue as of Oct 1
9	transfer center to minimize the risk				also has a negative impact on customer service
10	4. Cracked and broken concrete create a trip hazard at the terminal	Research/CIP	2013		MOVED ITEM TO CIP PROJECT
					Will need to inventory the site so that a cost estimate can be generated for the concrete work. One brass piece needs "protected" by curb to prevent tire sidewall damage
11	5. Schedule PM of yellow paint at curb to make sure it alerts people of safe zone	Research/CIP	2013	\$ 200.00	annual PM of this safety painting, to keep people from standing too close to the curb when bus approaches
12	6. Improve speed monitoring at terminal possible stop or speed hump in middle	Ongoing	Ongoing	\$ 200.00	More monitoring of the site by supervisors and via the safety messages, adding more cameras to help track
					We have camera quotes, APD doing more patrols, dispatcher on platform more, often, speed bumps have been rule out
13	Add signs in Yellow zone on TS platform DANGER STAND BACK	new	11-Nov	\$ 200.00	We have the template and on a warm Sunday we will get a few painted maybe even the weekend of the 3rd?
14	Safety Ride checks with all new employees	new	8-Nov	n/a	A new early check ride system about two weeks after the new employees go full time. All New employees have been done, now working on others
15	SE and South Garage property Fencing repair/ Replace	New	Jan-14		A review of the perimeter fencing and new construction south of our property revealed the new for fence repair or replacement
					CIP PROJECTS MAY BE DELAYED DUE TO BUDGET CONSTRAINTS FOR 2014 BUDGET YEAR
16	Electronic door locks for garage and station	Ongoing	3/20/2014		Getting new estimates for both facilities
17	KeyPad Door Lock for Driver door, transit station	New on 6/26/14	7/30/2014	850	estimates have been received, now looking for final funding approval Have quote, will order on 7/1/2014, to be installed week of 7/28/2014

Accident Number	Case #/MP	Type	Date of Accident	Date of Report	Bus No.	Operator	Company	City	State	Zip	Lat	Long	Altitude	Speed	Direction	Estimate Amount	Notes	
AKT14-01	NP	18	7/9/2013		1231	Y	Y	0	0	0	0	0	0	0	N	N	132.87	1. Buncher
AKT14-02	P	13	8/7/2013		603	Y	Y	0	0	0	0	0	0	0	N	N	20,000.00	2. Buncher Struck
AKT14-03	NP	25	8/9/2013		1233	Y	Y	0	0	0	0	0	0	0	N	N	\$1,000.00	3. Escaped off Road
AKT14-04	NP	16	8/26/2013		606	Y	Y	0	0	0	0	0	0	0	N	N	\$1,300.00	4. Hit Animal
AKT14-05	NP	14	9/19/2013		1238	Y	Y	0	1	0	0	0	0	0	N	N	\$500.00	5. Hit Road Object
AKT14-06	NP	7	9/23/2013		1024	Y	Y	0	0	0	0	0	0	0	N	N	\$200.00	6. Hit-On Collision
AKT14-07	P	3	9/29/2013		1020	Y	Y	0	0	0	0	0	0	0	N	N	\$500.00	7. Impassable A Struggle
AKT14-08	P	5	10/19/2013		602	Y	Y	0	0	0	0	0	0	0	N	N	\$350.00	8. Equipment Dashed
AKT14-09	P	5	11/16/2013		1024	Y	Y	0	0	0	0	0	0	0	N	N	\$350.00	9. Passenger Caught in Door
AKT14-10	NP	7	11/27/2013		1024	Y	Y	0	0	0	0	0	0	0	N	N	\$1,275.00	10. Passenger Hit Airbag
AKT14-11	P	5	12/17/2013		1020	Y	Y	0	0	0	0	0	0	0	N	N	\$15.00	11. Passenger Hit Battering
AKT14-12	NP	5	12/17/2013		1022	Y	Y	0	0	0	0	0	0	0	N	N	\$55.00	12. Head
AKT14-13	P	5	12/22/2013		1024	Y	Y	0	0	0	0	0	0	0	N	N	\$35.00	13. Head Bar Collision
AKT14-14	NP	3	12/22/2013		1024	Y	Y	0	0	0	0	0	0	0	N	N	\$35.00	14. Struck Pedestrian
AKT14-15	NP	25	12/22/2013		1022	Y	Y	0	0	0	0	0	0	0	N	N	\$500.00	15. Struck Pedestrian
AKT14-16	NP	16	2/17/2014		1022	Y	Y	0	0	0	0	0	0	0	N	N	\$100.00	16. Struck Wheel at Stop
AKT14-17	NP	16	2/20/2014		604	Y	Y	0	0	0	0	0	0	0	N	N	\$100.00	17. Wheelbarrow/Oversight
AKT14-18	P	5	3/8/2014		1239	Y	Y	0	0	0	0	0	0	0	N	N	\$700.00	18. Wheelbarrow/Oversight
AKT14-19	P	20	3/14/2014		1238	Y	Y	0	0	0	0	0	0	0	N	N	\$100.00	19. Sidewalk - A Buncher Struck
AKT14-20	NP	16	3/14/2014		1022	Y	Y	0	0	0	0	0	0	0	N	N	\$500.00	20. Passenger fell - Quick Start
AKT14-21	P	5	3/14/2014		1023	Y	Y	0	0	0	0	0	0	0	N	N	\$300.00	21. Passenger injured on Board
AKT14-22	NP	23	3/29/2014		1022	Y	Y	0	0	0	0	0	0	0	N	N	\$100.00	22. Struck by Battering Vehicle
AKT14-23	NP	23	3/31/2014		1239	Y	Y	0	0	0	0	0	0	0	N	N	\$1,100.00	23. Chams (Allaged)
AKT14-24	NP	23	4/19/2014		1020	Y	Y	0	0	0	0	0	0	0	N	N	\$5,100.00	24. Something thrown in vehicle
AKT14-25	NP	23	4/28/2014		605	Y	Y	0	0	0	0	0	0	0	N	N	\$550.00	25. Vehicle Hit Bus
AKT14-26	NP	23	5/9/2014		1231	Y	Y	0	0	0	0	0	0	0	N	N	\$660.00	26. Preventable (our fault)
AKT14-28	NP	23	5/9/2014		1231	Y	Y	0	0	0	0	0	0	0	N	N	\$700.00	27. Non-Preventable (not our fault)
AKT14-30	NP	13	6/10/2014		1024	Y	Y	0	0	0	0	0	0	0	N	N	\$100.00	
AKT14-31	NP	7A	6/17/2014		1024	Y	Y	0	0	0	0	0	0	0	N	N	\$80.50	
AKT14-32	P	1	6/17/2014		601	Y	Y	0	0	0	0	0	0	0	N	N	\$425.00	

1. Lmb signs due to heavy rain hit destination sign glass and broke it
 2. ched for failure to control speed. Hit car from rear and a second car
 3. hit by roll off truck in curve
 4. Unlaid truck tried to go around at bus in Highway
 5. Pedestrian stepped out in front of bus at transit station N9 S2
 6. Car pulled out into bus at Kentworth
 7. Mirror Clip by Trimes, Mirror broken on our mirror
 8. Mirror Clip, hit pole on Harwood in curve
 9. Hit into on old Hwy Creek Road, cracked Mirror
 10. Mirror clip with another vehicle
 11. Slippery road, bus slid into bus stop sign breaking from windshield and mirror
 12. EZZ passenger claimed injury from door, transported by EMS, video didn't look clean
 13. EZZ Mirror clip in Mountaineer fan
 14. EZZ Mirror clip in Mountaineer fan
 15. Buncher struck and ejected from bus in Dikes Landing Rd, N2, Beaverly
 16. Car hit bus from rear at a bus stop, the driver fell from the bus, damage
 17. Hit curb on hot sun off of Baltimore
 18. Passenger slipped and fell, was not seated when bus pull off
 19. Hit and Run at Davenport and Bear Creek
 20. Hit and Run at Davenport and Bear Creek
 21. Hit and Run at Davenport and Bear Creek
 22. Hit and Run at Davenport and Bear Creek
 23. Hit at WY-Waver and Merimion, driver of other vehicle left the scene
 24. Hit and Run, S1 Hendersonville Hwy and
 25. Car ran Yield sign near FedEx ramp and hit bus near rear door
 26. Hit by beer truck trying to go around the bus
 27. LR Buncher replaced, hit speed bump at funny angle
 28. 13 Wheeler clipped our bus by lane encroachment
 29. Road C bus hit by Transway vehicle, there was no driver
 30. Car pulled out in front of bus at Chuter Cove, quick stop, hit and run
 31. Tire clip at Dike mark replace, car failed to yield to bus and came out of parking lot into our traffic lane
 32. Struck into bus 123