

**Citizens Police Advisory Committee  
Meeting Minutes  
Wednesday, December 3, 2014  
Asheville Police Department**

**Present:** Chair Jay Gurney, Debbie Applewhite, Allen Brailsford, Fred Cooke, Brad Galbraith, Carol Rogoff Hallstrom, Larry Holt, Deputy Chief Wade Wood, Capt Gonce, Capt Reece-Young, Chief Burnette, Paul Fetherston

**Guests:** David Forbes, Charles Rawls, Jonathan Robert, Scott Owen, Timothy Sadler

**Meeting:** Called to order by Chair Gurney at 3:10 p.m.

**APD Update**

- Update from Fire Chief Burnette / Update on Strategic Operations Plan:
  - o Expanded teams to include more personnel / about ¼ of all APD now involved
  - o Reached out to FOP and PBA to ensure adequate representation
  - o Planning teams actively working; 210 actions items, 31 completed
  - o Chief Burnette's role is as facilitator
  - o Value of consultant is 3<sup>rd</sup> party objective review, based on sound law enforcement professionals and best practices
  - o Implementation is role of police department
  - o CPAC participation especially important in Community Quality of Life planning area
- Transition Plans: City Manager's Office in process of selecting an interim Chief; hope to have in place sometime in January, with new Chief in place by June

**Unfinished Business**

- Committee planning session – CPAC guiding language: Chair Gurney to coordinate time for all committee members to meet to review
- Update on Ad Hoc Position: Ms. Rogoff Hallstrom had little success when reaching out to minority communities. Potential members expressed concern with CPAC's lack of authority. hope is that with Dr. McCallum rolling off board of ABCRC, new chair will fill a couple of roles
- DWI joint agency stop September 11 went well; CPAC appreciated being included; notify when next one scheduled

**New Business**

- 11/19/14 Email from Lt Hawkins: intent was what is best way for APD to identify needs and concerns of all (different) communities / neighborhoods; still in planning stages; may incorporate survey into 2015 survey sent out by city; suggestion: community meetings are more important than survey as a way to gather community input; committee should email Janet with any thoughts / suggestions ; Ms. Hallstrom suggested the need for the APD and the City to coordinate and even integrate the several surveys as a means of gathering community input
- Selection process for new Chief - Assistant City Manager Paul Fetherston: RFP has gone out for the selection of a recruiter to guide the hiring process; goal is to have a recruiter in place by the beginning of January, then the process will be identified; CPAC had following suggestions:

- search firm should be aware that community participation is important
- public meetings should be held in all the geographic areas, including public housing
- scheduling should be based on community availability; timing, location and lead time of notice of meeting important
- follow up meeting should be held after initial public meetings
- “needs” should drive the process, not “time”
- any additional input should be directed to Mr. Fetherston by January 1
- Discussion – Ferguson MO: APD is always assessing ways to improve; only way to be responsible organization; self assessment and self improvement always part of plan, as evidenced by Strategic Operations Plan being fluid, evolving, living document
- Update on Body Cameras: field testing complete; back end management huge component; have a good draft Standard Operating Procedure (SOP), but still lots of unknowns
- Discussion – Civil Service Board: concern expressed about lack of public knowledge of scope of responsibilities of Civil Service Board; City Council and Administration also concerned and reviewing options; concern was also expressed over the Civil Service Board’s failure to follow the 2009 statutory mandate to establish substantive rules to go to City Council for approval.

#### **Community Outreach – Round Table / Shared Experiences**

- Fred Cooke (Ad Hoc): MADD annual memorial candle lighting ceremony is December 6<sup>th</sup>, 6:00p, at the Jackson County Courthouse in Sylva
- Brad Galbraith (South): Trying to set up meeting with Kenilworth group; good things going on in Shiloh
- Debbie Applewhite (East): nothing to report
- Allen Brailsford (West): nothing to report
- Larry Holt (Downtown): downtown survived the holiday parade; appreciate the support of the DTU; major hit with graffiti early Sunday morning; noise is still an issue between 11p – 2a, but APD is prompt in responding to calls of complaints; panhandling increasing; DTU excellent at taking care of minor issues that could become major issues; Capt Gonc will contact Mr. Holt with any changes to DTU staffing or shifts
- Carol Rogoff Hallstrom (North): rash of items being stolen from cars, but cars being left unlocked; still participating in the evolving “Stop the Violence” initiative

#### **Public Comment**

- Jonathan Robert: concerned over minimum education requirement for officers being GED; suggested the Council’s Civil Liberties Resolution be major part of new Chief selection process
- Charles Rawls: hope that selection process will consider applicants from local community; body cameras may not be perfect solution; concern over video retention schedule and filming of peaceful gatherings
- Timothy Sadler: concerned of perception that law enforcement above the law; concerned over actions of Civil Service Board

**Adjourned: 4:50p**

*Next Meeting Date: Wednesday, January 7, 2014, 3:00 p.m.*