



City of Asheville Job Postings
as of 3/2/2012 1:13:06 PM
P.O. Box 7148
Asheville, NC. 28802

Phone: (828) 259-5690
Fax: (828) 259-5479
www.ashevillenc.gov

Department: Civic Center

Position: Concessionaire/Runner

Date Posted: 2/17/2012

Deadline: 3/20/2012

Weekly Hours: Varies

Shift: Varies

Salary: \$7.25

Full / Part Time: Temporary

Requirements This is a temporary/seasonal opportunity working with the Asheville Civic Center. The concessionaire will work a variety of events serving the public to include nights, weekends, and holidays. Customer service and interpersonal relationship skills are required to effectively communicate and assist the public and coworkers. This position must follow alcohol policies and laws as well as utilize safe food handling procedures. Proper safety techniques in handling concession supplies and equipment are a must.

The minimum qualifications include: money handling experience; skill in operating cash registers, credit card machine and a variety of food service equipment; and ability to learn responsible beverage techniques including North Carolina Alcoholic Beverage Commission (ABC) and Alcohol Law Enforcement (ALE) laws and regulations to properly pour beer and safely serve the public.

Position: Concessions Stand Manager 9902121

Date Posted: 2/17/2012

Deadline: 3/20/2012

Weekly Hours: Varies

Shift: Varies

Salary: \$9.56

Full / Part Time: Temporary

Requirements This temporary/seasonal position will give the right person an opportunity to train and supervise stand workers and volunteer groups in all aspects of concessions' work. Customer service and interpersonal skills are required to serve the public and work efficiently with coworkers. Shifts will depend on events and will include nights, weekends and holidays. Following alcohol policies and laws as well as using safe food handling procedures are required.

The minimum qualifications include: supervision skills; money handling experience; skill in operating cash registers, credit card machine and a variety of food service equipment; and ability to learn responsible beverage techniques including North Carolina Alcoholic Beverage Commission (ABC) and Alcohol Law Enforcement (ALE) laws and regulations to properly pour beer and safely serve the public.

On-Call: No guaranteed hours, based on Department needs **Temporary:** Short term
Variable Shift: Days, P.M., or combination **Variable Hours:** Schedule subject to change

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Post Offer Drug Screen Required

Excellent Benefits

Department: Finance

Position: Elevator Operator 9902124

Date Posted: 2/23/2012

Deadline: 3/12/2012

Weekly Hours: 5-20

Shift: Days

Salary: \$10.37

Full / Part Time: Temporary

Requirements This position will support current staff to greet and transport customers who visit City Hall for various meetings and events. This person will need to work with visitors and city staff, be able to learn the operation of the manual elevators in City Hall and use those skills to help support persons with directions to and from City Hall floors and other city locations as needed.

The position requires experience in customer service and the ability to learn technical aspects of running a manual driven elevator.

Department: Parks & Recreation

Position: Assistant Pool Manager 9902093

Date Posted: 12/28/2011

Deadline: 3/31/2012

Weekly Hours: 40

Shift: Variable

Salary: \$9.97

Full / Part Time: Temporary

Requirements Summer 2012 opportunity! We have positions available at Rec Park and at Malvern Hills. Responsible for assisting in the overall management and supervision of pool operations, staff, activities, and administration. Maintain pool equipment and facilities, vacuum pool, check chemicals, and prepare reports. Instruct and supervise lifeguards. Plan pool activities including swimming lessons, swim teams, and scuba classes. Must be currently certified in Red Cross CPR/PR, WSI, Lifeguard, and First Aid. CPO certification preferred. Working knowledge of swimming pool filter, plumbing, and mechanical operations is a plus. Hours vary and may include weekends and holidays.

Position: Intern 9902096

Date Posted: 1/5/2012

Deadline: 3/9/2012

Weekly Hours: 40

Shift: Day

Salary: \$1250 stipend

Full / Part Time: Temporary

Requirements Opportunity to learn about and work with the City of Asheville's Cultural Arts team developing, planning, and implementing programming and special events for the division. Ideal intern applicant will be creative and able to implement programming ideas, self motivated, detail oriented, a team player, and flexible with work schedule. Prior event planning or coordinating experience is a plus! Must be pursuing this internship assignment for college credit and actively enrolled in a degree program.

On-Call: No guaranteed hours, based on Department needs Temporary: Short term
Variable Shift: Days, P.M., or combination Variable Hours: Schedule subject to change

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Excellent Benefits

Department: Public Works**Position: Laborer I - Sanitation 9902125****Date Posted:** 2/23/2012**Deadline:****Weekly Hours:** 40**Shift:** Day**Salary:** \$10.27 - \$12.21**Full / Part Time:** Full Time**Requirements** Work with a great team making Asheville sparkle! Drive leaf vacuum trucks and load brush/trash/household items. Fresh air opportunity to work a 4 day work week - Mon thru Thurs 7:00 a.m. to 5:30 p.m. Must have a high school diploma or GED, be able to lift heavy loads, and possess a NC driver's license.

Position: Motor Equipment Operator II - Sanitation 9902126**Date Posted:** 2/23/2012**Deadline:****Weekly Hours:** 40**Shift:** Day**Salary:** \$12.31 - \$13.74**Full / Part Time:** Full Time**Requirements** Job responsibilities include operating multiple types of heavy motorized equipment and loading and hauling debris, brush & other bulky household items. Requirements include: HS/GED; at least 1 year of experience in the operation of heavy motorized equipment; valid Class "B" CDL issued by the State of North Carolina; ability to lift heavy loads; and ability to learn routes and navigate in the City of Asheville. Sanitation experience preferred; and/or any equivalent combination of training and experience required to perform the essential position functions.

On-Call: No guaranteed hours, based on Department needs **Temporary: Short term**
Variable Shift: Days, P.M., or combination **Variable Hours: Schedule subject to change**

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