

Asheville Civil Service Board Minutes

Meeting attended by: *Board members:* Chairman Marv Rosen
Lynn Moffa
Virginia Robinson

City of Asheville Administration: Kelley Dickens, HR Director
Kelly Whitlock, Assistant HR Director
Meredith Troughton; Board Clerk

Absent: *Board members:* Carolyn Worthington
Alan Coxie
Board Attorney: Patsy Brison

Date: December 4th 2014

Time: 2:45pm

I. Welcome

I. Approval of Minutes

- Approval of minutes from the July and September meeting were tabled until the end of the meet so that all Board members could read them.

II. Update on Substantive Rules

- There was discussion between the Board and the HR Director Kelley Dickens on where the Board and the City stood on the Substantive rule making process. The City would like for this to be a collaborative process with the Board. The substantive rule committee has not convened since August 7th 2014. The Board would like for Board Member Coxie and Board Member Moffa to have a work session with Kelley Dickens to come up with proposed substantive rules to bring back for the Board to review. Kelly Dickens will check to see if the City would have to properly notice the work session as a special meeting.

III. Approval of Minutes

- Board Member Moffa felt that there were certain parts of the July minutes that were unclear and would like to have more detail in the sections that she highlighted on pages one and two. The Board Clerk agreed to go back and make the adjustments requested and bring them back to the Board in for review at their next meeting.
- Motion was made by Board Member Moffa to approve the September 2014 meeting minutes, seconded by Board Member Robinson. Vote passed unanimously.

IV. Regularly scheduled meeting in January

- The board decided that since the January meeting fell on New Year's Day that they would defer the January meeting until February.

V. Public Comments

- There was a public comment made by Timothy Sattler in regards to the Boards decision regarding the Robert Frost grievance.

VI. Adjourn

- Motion was made Board Member Moffa to adjourn, seconded by Board Member Robinson. Vote passed unanimously.