



## MEMORANDUM

To: City Council Finance Committee Date: January 28, 2014  
Via: Gary W. Jackson, City Manager  
From: Barbara Whitehorn, Director of Finance & Management Services  
Subject: Operating Budget Update

### ***Departmental Budgets and Technical Reviews:***

Departmental staff began the process of entering their FY 2014-15 budget requests into the City's financial system on January 7, 2014. This initial phase of the operating budget process will conclude at the end of this week. Staff in the City's Management and Budget Division will then meet with each department to review budget requests. During this time, staff will continue to refine revenue projections, as well as key expenditure estimates such as personnel costs, health care, and fuel among others.

### ***Budget Research Projects:***

In addition to the technical budget work described above, City staff is also working on a number of research projects related to the operating budget. These projects include the following:

- Fee analysis – (parking, animal control, etc)
- Compensation study
- Affordable housing study
- Stormwater management
- Police strategic plan
- Nature Center & Tennis Center management models
- Downtown law enforcement
- Graffiti removal policy
- Sunday transit service pilot
- Development of Workers Compensation/Liability reserve policy
- Asset management & City-owned land initiative

This research is intended to provide detailed information on the impact of programs on the budget as well as to identify potential efficiencies and cost-savings, with a goal of providing informed recommendations to the City Council during budget discussions and planning.