



**PUBLIC ART AND CULTURAL COMMISSION
REGULAR MEETING MINUTES
Thursday, November 19th, 2015**

Board Members in Attendance: Chair Jaan Ferree, Jennifer Bowen, Johnson Bowles, Jay Fields, Jay Miller, Constance Richards, Gwynne Rukenbrod Smith and Sharon Trammel

Board Members Absent: Guillermo Rodriguez

Staff in Attendance: Dave Carr, Caroline Long, Brenda Mills, Melissa VanSickle

1. Approval of Minutes

Ms. Rukenbrod Smith made a motion to approve the minutes, Ms. Trammel seconded the motion, and the motion was approved unanimously.

2. Staff Update

Ms. Mills noted that she will work on a draft of the Master Plan RFP for the next Commission meeting to review for next steps. She also discussed the Maintenance and Repair report, noting that Ms. Ivester provides updates on a monthly basis.

Chair Ferree asked Ms. Mills to consider speaking to Rick Ramsey about Curtain Call, and Ms. Mills stated she would contact him. Ms. Rukenbrod Smith expressed excitement that the bows will be replaced on the Appalachian Stage piece.

3. Unfinished Business

a. New Committee Structure

Ms. Trammel made a motion to approve the Acquisitions Committee charter, and Ms. Rukenbrod Smith seconded the motion. Ms. Rukenbrod Smith made a motion to approve the Urban Trail Subcommittee charter, and Mr. Fields seconded the motion. Ms. Trammel made a motion to approve the Curatorial and Education Committee charter, and Mr. Fields seconded the motion. Mr. Miller made a motion to approve the Communications, Promotions, and Community Engagement Subcommittee charter, and Ms. Rukenbrod Smith seconded the motion.

Mr. Fields asked if the Subcommittee membership was limited, and Chair Ferree noted that it is not limited by location, so the Subcommittees can add members after nomination and approval by the greater Commission.

b. CIP 1% Projects

Ms. Mills distributed a copy of the CIP projects for FY16 that are eligible for the Percent for Art Program. She will be meeting with City staff to discuss eligible projects, and she will bring

information back to the PACC before their January meeting. The Commission asked how City staff will determine whether a project is appropriate for public art installation, and Ms. Mills stated staff will follow the internal policy and bring recommendations back to the Commission. Ms. Trammel and Mr. Fields expressed interest in the French Broad River West Greenway and Craven Street projects. Ms. Rukenbrod Smith expressed interest in the 5 Points Roundabout. Mr. Miller expressed interest in the French Broad River West Greenway. Ms. Bowen expressed interest in the Craven Street bridge project and the RADTIP.

4. New Business

a. Draft Annual Report Review

Ms. Bowen asked to add the Mural Arts Program to the Annual Report, even though the project was not able to move forward. Gwynne also asked to add the Buncombe Cultural Alliance to the report.

b. Policy Updates to City Council

Ms. Mills noted that the Percent for Art Policy is still relatively new, and if the Commissioners would like to make a note about the process rather than a recommendation, that would also be appropriate.

c. Holiday Party and Reception Event

Chair Ferree noted that there will be an event Monday, December 14th at the Center for Craft, Creativity, and Design. Ms. Trammel stated that she would like the PACC to revive the Art on the Ledge Fundraiser.

d. UT Oral History Documentary

Erin Derham with the History Boutique has begun work on the Urban Trail oral history documentary. She will attend the PACC Holiday Reception and will show a short trailer of her work.

e. Meeting Location Change

From now on, the PACC will meet in the Human Resources Training Room on the 6th floor of City Hall.

f. New Year Jumpstart

The Commission will work to reach consensus about where to put energy and resources, and continue to improve on working together as a group. They stated they need to create common goals and a work plan. Brenda will send out a survey to help determine next steps.

The Commissioners discussed meeting in January, regarding the length of the meeting and what needs to be addressed.

Ms. Mills gave an update about the holiday lights installed on the Vance Monument—the Commission will discuss it at their January meeting if the matter needs to be discussed further for a recommendation by PACC.

5. Public Comment

None.

6. Future Agenda Items

The Commission discussed the option of having a 'working meeting' during the months in which there is no regular meeting.

Ms. Bowen made a motion to adjourn, Mr. Fields seconded the motion, and the meeting was adjourned at 5:21pm.