



**PUBLIC ART AND CULTURAL COMMISSION
REGULAR MEETING MINUTES
Thursday, January 28th 2015**

Board Members in Attendance: Chair Jaan Ferree, Vice Chair Jennifer Bowen, Councilman Brian Haynes, Jay Fields, Guillermo Rodriguez, Constance Richards, Gwynne Rukenbrod Smith, Sharon Trammel

Board Members Absent: Johnson Bowles, Jay Miller

Staff In Attendance: Caroline Long, Brenda Mills, Sam Powers

Chair Ferree called the meeting to order at 4:02pm.

1. Approval of Minutes

Mr. Rodriguez made a motion to approve the November minutes, Ms. Richards seconded the motion, and the motion was approved unanimously. Chair Ferree welcomed Councilman Haynes to the meeting.

2. Staff Update

Ms. Mills gave the staff update, and noted that staff will not hang lights on the Vance Monument for the 2016 holidays due to the recent renovations to the monument. Staff is looking at other ways of incorporating the holidays into the monument which are not potentially harmful to the structure. Mr. Fields is helping Jon Fillman, Economic Development Specialist with the RFP for strategic event partnerships. Ms. Rukenbrod Smith is helping with the Nature Center gate project as a PACC liaison.

3. Unfinished Business

a. CIP 1% Projects

Chair Ferree has asked Ms. Rukenbrod Smith to be a lead and help translate the CIP project document into a format that will be easier for the PACC to understand. Mr. Rodriguez and Mr. Miller have agreed to help her and will present a new template at the March meeting.

b. RADTIP Update

Chair Ferree noted there will be a public survey and two public meetings regarding the RADTIP in the coming weeks. In addition, there will be a large mural project in April/May of this year with which Ms. Bowen is involved.

4. New Business

a. Boards and Commissions Chair Luncheon

Chair Ferree attended the luncheon and noted that Council has requested boards generate their own annual reports, rather than staff writing them. Secondly, she noted the request for board

members, as representatives of the City, to act with decorum in public settings. Finally, there was discussion about cross-communication between the various boards and commissions.

Chair Ferree also attended the State of Downtown Luncheon, at which the trailer for the Urban Trail documentary was shown.

b. New Year Jumpstart / Survey Results

The group broke into groups to identify common themes and priorities that came out of the survey which was sent out in early January. The Commissioners each chose their top 3 recommendations, which were:

1. Set measurable goals/create a work/strategic plan with action steps on a timeline; and how do we measure success?
2. Receive a budget early enough to set goals.
3. What does it mean to advise City Council, what is our role in that process, and how do we best do that?

The Commissioners discussed #2, noting that if potential discretionary funding could be delineated and shared, that would be very helpful. Ms. Mils stated she would be happy to do a presentation of the CIP Percent for Art policy, breaking it down and including interpretations to help the PACC understand it better.

The Chair suggested having meetings at the Parks & Rec offices off Gashes Creek Rd on the off-months from 3:30 to 5 on the 4th Thursday of the month. She also handed out a project implementation worksheet with a SMART goals template.

Chair Ferree adjourned the meeting at 5:30 pm.