

OFFICE USE

Initial Application Date \_\_\_\_\_

Application Completed \_\_\_\_\_

Application/Permit # \_\_\_\_\_

CITY OF ASHEVILLE SINGLE FAMILY PERMIT APPLICATION

DEVELOPMENT SERVICES CENTER 161 S. CHARLOTTE ST. ROOM A101 PO BOX 7148 ASHEVILLE, NC 28802

(828) 259-5846 WWW.ASHEVILLENC.GOV

PLEASE PRINT CLEARLY AND CHECK CORRESPONDING BOXES FOR EACH PERMIT FOR THIS PROJECT.

PROJECT LOCATION

Number \_\_\_\_\_ Direction \_\_\_\_\_ Street Name \_\_\_\_\_

Lot # \_\_\_\_\_ PIN# \_\_\_\_\_ Area of Town (circle) 1 2 3 4 New Owner  YES  NO

Property Owner \_\_\_\_\_ Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone# \_\_\_\_\_

Directions \_\_\_\_\_

BUILDING PERMIT  (3 sets of construction plans including survey or site plan in each set)

Project Information (circle):

New Addition Remodel Repairs Reroof Moving Housing Code Report Repairs

Demolition  Interior  Entire Building  Structural  Non-Structural

Property Description (circle) Single Family Unit Duplex Single Family Unit W/ Accessory Apt

Construction (circle) Site Built Modular Mobile Home (Year \_\_\_\_\_ Size \_\_\_\_\_) # of Stories \_\_\_\_\_

Foundation Type (circle) Basement Crawlspace Slab on Grade Basement Finished  YES  NO

# of Bedrooms \_\_\_\_\_ # of Bathrooms \_\_\_\_\_ # of Fireplaces \_\_\_\_\_ Heating Source (circle) Electrical Gas

Sq. ft. Heated Space \_\_\_\_\_ + Sq. ft. Unheated Basement, Garage, etc. \_\_\_\_\_ = Total Sq. ft. \_\_\_\_\_

Sq. ft. of Carports, Decks, etc. \_\_\_\_\_ Sq. ft. of Renovation/Additions \_\_\_\_\_

Description of Work \_\_\_\_\_

ZONING PERMIT  (2 copies of survey or site plan)

Attach Survey or Site plan with Property Boundaries, Label Streets, Easements, Sidewalks or Right-of-Ways, Setbacks with Distances from Proposed Buildings to Property Lines and Distances Between Buildings and Scale (Example 1 inch = 10ft and 1 inch = 50 ft)

DRIVEWAY APRON PERMIT  (1copy of survey or site plan)

Width of Driveway Apron \_\_\_\_\_

Engineering Inspector: \_\_\_\_\_

Type of Drive Apron to be Constructed in Right-of-Way

(circle) ASPHALT CONCRETE

Attach Site Plan showing proposed driveway apron location. Single-family residential DRIVEWAY APRONS shall be between 12' and 18' wide, exclusive of corner radii. Concrete DRIVEWAY aprons are required on all streets with curb or sidewalk. Asphalt driveway aprons are permitted for single-family residential driveways where no curb exists or is proposed.

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Building Value \$ \_\_\_\_\_ Zoning District \_\_\_\_\_ Change of Use?  YES  NO Previous Use \_\_\_\_\_

Required Setbacks: Front \_\_\_\_\_ Right \_\_\_\_\_ Left \_\_\_\_\_ Rear \_\_\_\_\_

Flood Plain  \_\_\_\_\_ Overlay Zone \_\_\_\_\_ Lot Size \_\_\_\_\_ SQ FT/Acre

WNC AIR QUALITY Approved \_\_\_\_\_ Denied: \_\_\_\_\_ Date: \_\_\_\_\_

**GRADING PERMIT**  (# of plans required, reference chart)

PLANS INCLUDE:  
 Sketch Plan - 1 copy less than 10,000 sq ft disturbed  
 Formal Plan - 3 copies when 10,000 sq ft but less than 1 acre  
 4 copies when 1 acre and over is disturbed

Amount of Land to be Disturbed SQ. FT \_\_\_\_\_ Acres \_\_\_\_\_  
 Person Engaged in or  
 Conducting the Land Name \_\_\_\_\_  
 Disturbing Activity Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Section 7-12-2 UNIFIED DEVELOPMENT ORDINANCE – STATEMENT OF FINANCIAL RESPONSIBILITY AND OWNERSHIP: Grading and Stormwater Permits shall be disapproved unless accompanied by an authorized statement of financial responsibility and ownership. This statement shall be signed by the person financially responsible for the land-disturbing activity or his attorney in fact. The statement shall include the mailing and street addresses of the principal place of business of (1) the person financially responsible, (2) the owner of the land, and (3) any registered agents. **If the person financially responsible is not a resident of North Carolina, a North Carolina agent must be designated in the statement for the purpose of receiving notice of compliance or non-compliance with the Grading and Stormwater Permit, this section 7-12-2, rules or orders adopted or issued pursuant to this section. If the applicant is not the owner of the land to be disturbed, the permit application must include the owner's written consent for the applicant to submit a permit application and to conduct the anticipated, development, redevelopment or land-disturbing activity.**

THE UNDERSIGNED STATES THAT HE/SHE IS THE PERSON FINANCIALLY RESPONSIBLE FOR THE LAND DISTURBING ACTIVITY DESCRIBED IN THE ABOVE APPLICATION FOR GRADING PERMITS:

NAME \_\_\_\_\_ MAILING ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_  
 SIGNATURE \_\_\_\_\_ PRINT NAME \_\_\_\_\_  
 BY (IF ATTORNEY IN FACT) \_\_\_\_\_

Permits Requested	Contractor Business Name	State License #	Cost of Work	Permit Fees
<input type="checkbox"/>	Building		\$	\$
<input type="checkbox"/>	Electrical		\$	\$
<input type="checkbox"/>	Mechanical		\$	\$
<input type="checkbox"/>	Plumbing		\$	\$
<input type="checkbox"/>	Gas Piping		\$	\$
		Total Project Cost	\$	\$
			Zoning	
			Grading	\$
			Driveway	\$
			Address	\$
			4 % Tech Fee	\$
			Recovery Fee	\$
			Air Quality	\$
			Total Fee	\$

\_\_\_\_\_  
 Owner/Agent Signature Address City/State/Zip

\_\_\_\_\_  
 Print Name Phone or Cell Fax# E-Mail

\_\_\_\_\_  
 Signature of General Contractor or Authorized Agent Address City/State/Zip

\_\_\_\_\_  
 Print Name Phone or Cell Fax# E-Mail

**I hereby certify that all information in this application is correct and all work will comply with the NC State Building Code and all other applicable State and local laws, including § 87-14 Workers' Compensation. The Development Services Center will be notified of any changes in the approved plans or specifications for the project as permitted.**