

**REQUEST FOR INFORMAL BIDS  
FOR  
Repair and Refurbish Upper Arena Bowl Seating Area  
U.S. Cellular Center  
City of Asheville**

**SCOPE OF WORK**

It is the intent of these Bid Documents to make repairs and clean thoroughly 3623 seats and the floors and stairs in the upper arena level of the U.S. Cellular Center. The scope includes all work indicated or implied by attached Bid Documents. It includes all items that may or may not be specifically shown but are required for a complete and finished job or may be required by code. The work to be preformed is outlined in Exhibit A of these Bid Documents.

**NOTICE TO BIDDER**

Proposals for this work will be received by:

Ric Ledford  
Project Manager  
U.S. Cellular Center  
87 Haywood Street  
Asheville, NC 28801

Complete bid package can be obtained with a non-refundable fee of \$25.00 in cash or certified check made out to City of Asheville at the following location:

U.S. Cellular Center  
87 Haywood St.  
Asheville, NC 28801  
(828) 259-5411

Bidders are strongly encouraged to call the Project Manager to schedule a site visit prior to submitting a bid package.

Proposals are due no later than 5:00 PM on August 3<sup>rd</sup>, 2011. These bids are not formal and are not subject to public opening procedures.

Bidders are notified that the City of Asheville has adopted a Minority Business Plan which establishes guidelines and verifiable percentage goals for participation by minority businesses in the awarding of construction contracts. Bidders are hereby notified that this bid is subject to the provisions of the Minority Business Plan. Minority businesses are invited to participate. The verifiable percentage goal for participation in this contract by minority businesses is 3% for African Americans, 8% for women and 1% for Hispanic, Asian and Native Americans. Questions regarding the Minority Business Plan may be directed to, Coordinator for the Minority Business Program, City of Asheville, PO Box 7148, Asheville, NC 28802-7148 or by phone at (828)232-4556.

Bidders are hereby notified that the City of Asheville has adopted a Living Wage policy effective 7/1/2012. Attached within the bid/contract documents are complete details of this policy. The winning contractor will be required to share this information with their employees upon award of the contract.

Bidders are hereby notified that they **MUST** have proper licenses under State Laws governing their respective trades and the North Carolina General Statute 87 will be observed in receiving and awarding contracts. A copy of that license must be included with the bid proposal.

City of Asheville reserves the right to reject any or all bids and waive minor informalities. Bid proposals shall include the cost of required insurance and bonds and payment of any applicable local, State and Federal taxes. The City Council of the City of Asheville has adopted a policy that the City of Asheville will not enter into contracts with bidders who are delinquent in the payment of ad valorem taxes owed to the City of Asheville. Proposals shall be made only on the form provided herein with all blank spaces for bids properly filled in and all signatures properly executed.

The successful bidder will be required to furnish a performance bond and a payment bond in the amount of one hundred percent (100%) of the contract amount. Those bonds shall meet the requirements of N. C. Gen. Stat. sec. 143-129 and of Article 3 of Chapter 44A of the North Carolina General Statutes.

To prevent accidental opening, bids shall be clearly marked on the envelope:

**Bid Proposal For**  
**U.S. Cellular Center Arena Seating Repairs and Refurbishing**  
**City of Asheville, Asheville, NC**  
**Bid Date/License Number**