

## STAFF REPORT

To: Planning and Economic Development Committee Date: May 19, 2015  
From: Ken Putnam, PE, Transportation Department Director  
Via: Mr. Gary Jackson, City Manager  
Subject: Standard Specifications and Details Manual Revisions

**Summary Statement:** The consideration of a resolution revising the Standard Specifications and Details Manual.

**Background:** The updated Standard Specifications and Details Manual was approved by City Council on May 13, 2014 via Resolution # 14-95. The purpose of the manual is to provide design guidelines and technical specifications for construction activities related to streets, sidewalks, water systems, storm drainage, parking lots, and pavement structure. It outlines the minimum construction standards which would be allowed within the City limits and it is applicable on both public and private property.

The various revisions include a unique numbering system throughout the manual, eliminating conflicts with the appeals process, making sure there are no conflicts with other regulations, adding new detail sheets, and making "housekeeping" adjustments.

The manual, which is in pdf format, is on the city's webpage under the Public Works Department and it can be copied at no cost.

This action complies with the City Council Strategic Operating Plan in the Safety focus area by making sure the "street experience" for all users including pedestrians, bicycles, and motorists is safe and efficient.

**Pros:**

- Makes clarification revisions and eliminates conflicts with the appeals process.
- Continues to provide minimum design and construction standards, guidelines, and specifications.
- Includes guidelines and specifications for complete streets principles.

**Cons:**

- There are no known negative impacts.

**Fiscal Impact:** There is no known fiscal impact associated with this action.

**Action Step:** City staff recommends that the Planning and Economic Development Committee endorse the revised Standard Specifications and Details Manual and move it forward to City Council for review and approval.