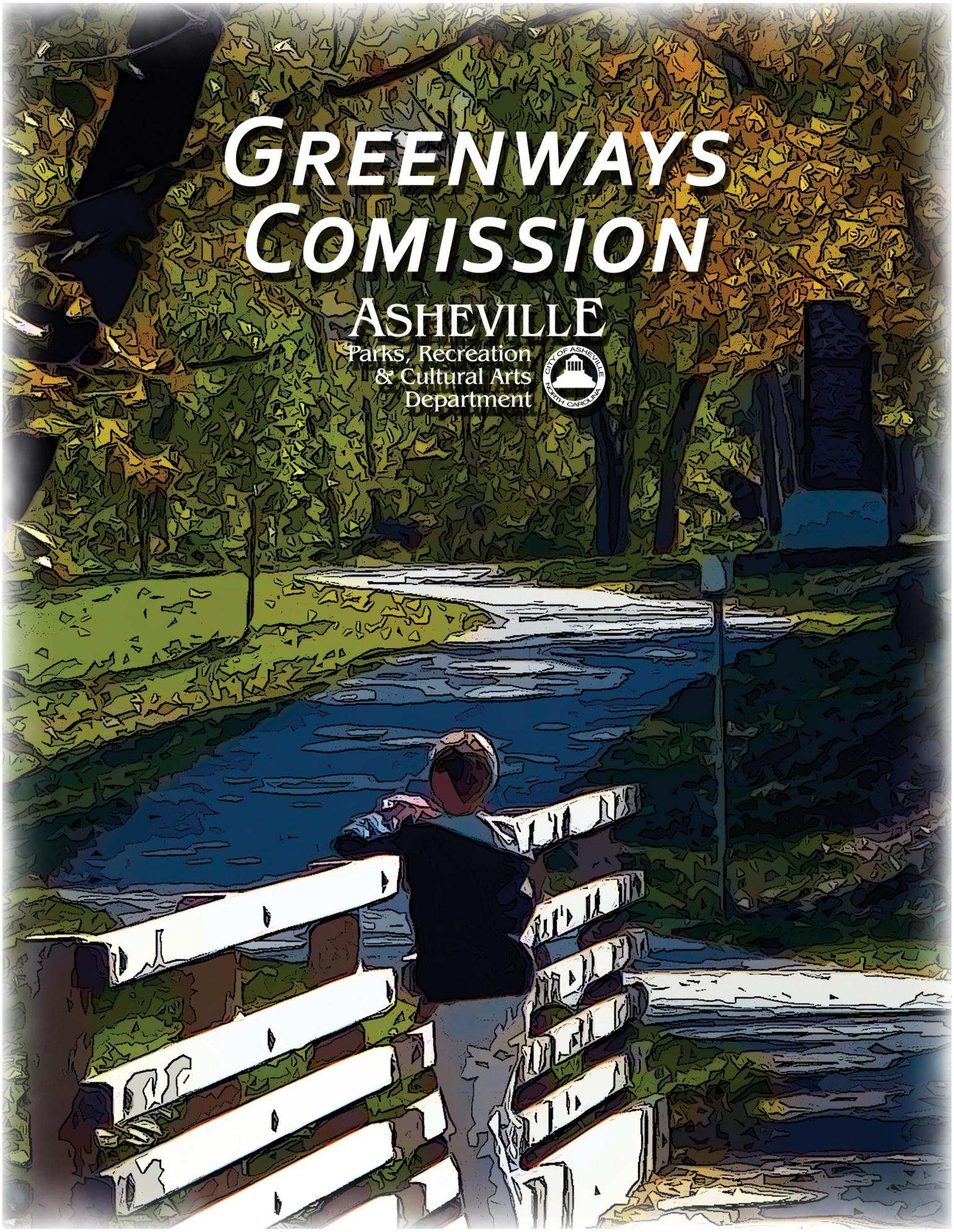


GREENWAYS COMMISSION

ASHEVILLE

Parks, Recreation
& Cultural Arts
Department



Greenway Commission Mission Statement

The Greenway Commission was established to oversee and advise the implementation of the Asheville Greenway Master Plan, which establishes a comprehensive system of linear parks (greenways). This goal is accomplished by working with the Parks, Recreation and Cultural Arts Department, engaging in community relations, public education and networking with other agencies and organizations with related objectives.

City of Asheville Department of Parks, Recreation, & Cultural Arts

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Welcome Letter from the Director

Dear Board Member:

On behalf of the Asheville Parks, Recreation & Cultural Arts Department, I would like to thank you for joining the Board. As you will discover, the activities of the department range widely—all in an effort to achieve the mission of enhancing quality of life by providing diverse cultural and recreational experiences.

There are three advisory boards to the Department, including the Public Art Board and Greenway Commission, and the Recreation Advisory Board, which is one of the longest running advisory boards for the City of Asheville.

As a volunteer member of the Department's Boards, it is assumed that you will attend the regular monthly meetings and contribute two to five hours a month on projects. We are excited to have you as a part of our team and look forward to working with you in the years to come.

Sincerely,

A handwritten signature in black ink, appearing to read "Roderick Simmons". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Roderick Simmons,
Director, Asheville Parks, Recreation & Cultural Arts Department

City of Asheville

Mission

The City of Asheville is committed to delivering an excellent quality of life.

Asheville Parks, Recreation, & Cultural Arts Department

Mission

The Asheville Parks, Recreation and Cultural Arts Department is dedicated to enhancing your quality of life by providing diverse cultural and recreational experiences.

Asheville Parks, Recreation, & Cultural Arts Department

Vision

To be a national leader in the parks, recreation & cultural arts profession by utilizing a qualified, professional, and dedicated staff to provide multi dimensional, innovative recreation opportunities in a safe, nurturing environment while preserving traditional recreation values.

Asheville Parks, Recreation, & Cultural Arts Department

Values

Continuous Improvement

Asheville employees are trained Professionals who improve service delivery by balancing needs, resources and innovation

Integrity

Asheville employees demonstrate character with courage, honesty, and pride

Diversity

Asheville employees value & respect a diverse community, workforce and ideas

Safety & Welfare

Asheville employees value the safety & welfare of our employees and the citizens we serve

Excellent Service

Asheville employees strive to address needs with courtesy, compassion, timeliness, efficiency & commitment

Quick Reference

Agendas

- Agenda items are decided by the staff liaison and board chair two weeks before the meeting date. Any board member may propose an agenda item as long as it is within this timeframe and is addressed to the board chair.
- Agendas will be posted on the website and emailed to board members one week before the meeting date.
- Approved minutes will be posted on the website and given to City Council within a week of the meeting.

Correspondence

The designated board support staff person maintains board contact information and the official email distribution list. Any changes in contact information should be conveyed to him/her as soon as possible. Board members are free to communicate with each other at any time, but cannot take action on an item outside of meetings.

Meeting Guidelines

In an effort to keep the meeting agenda within the allotted time, the department has established the following time limits for public hearings:

- Presenters have up to ten minutes to complete a presentation.
- Presentations are limited to agenda items with presentation materials provided prior to the meeting by City staff, applicants, or organized opposition.
- Individuals have up to three minutes to speak to the board. A person representing a group of three or more persons present in the chamber (not including the speaker) has up to ten minutes to address the board.
- Public comment period for any item may not exceed one hour. Additional information may be provided in hard copy and/or written form.
- Motions may only be made for items marked on the agenda with “action required”

Rules for Boards & Commissions

The City has established rules to govern the actions and structure of its boards. Please see the document “City of Asheville Rules for Boards & Commissions” for a full list, but some rules to note include:

- Appointees to boards and commissions shall be residents of the City of Asheville, unless otherwise specified or provided for by law, ordinance, or Council action establishing said board or commission, or in the rules or by laws of said board or commission, if approved by Council.
- A term of service on all City boards shall be three years or less, unless otherwise provided by law.
- A length of service on all boards and commissions shall be limited to two full successive terms (plus any unexpired term to which a member is appointed).
- Appointees to boards and commissions are expected to attend all meetings possible. Any appointee who fails to attend at least 75% of the regularly scheduled meetings of a board or commission within a twelve (12) month period, may be removed.
- No board member who is not present at a meeting shall be allowed to vote by proxy.
- The board will comply with open meeting laws, including notice of meetings.
- In order to conduct official business at a regular or special meeting, a quorum of the board must be present. In the absence of a rule, by-law, or statute providing otherwise, a quorum is more than half of the members of the board, not counting vacant seats.
- No member of a board shall participate in the discussion or vote on any item involving their own official conduct or financial interest.

City of Asheville Rules on Boards & Commissions

Purpose

The City of Asheville provides for continuous citizen input and advice through a wide variety of boards and commissions. Some of these are advisory in nature to the City Council, while others have distinct responsibilities that are established by law. The City Council encourages citizens to participate in their City government by volunteering to serve on these boards and commissions.

Application for Appointment

- 1) A description of all City boards is contained in “The Talent Scout”. This document is available in the City Clerk’s Office and is distributed widely in the community and on the City’s webpage. A brief form stating the citizen’s interest in serving on a board is a part of “The Talent Scout” and can be submitted to the City Clerk.
- 2) An application and/or resume is required for consideration of an appointment to a City board.
- 3) In most cases, the City Council will require an interview process prior to appointment.
- 4) All appointments are made in an open session of the City Council. Discussion and consideration of appointments and interviews are also held in open session.
- 5) Once an application for an appointment has been filed with the City Clerk, it is placed on a resource list and remains active for a one-year period. At the end of that period of time, you will be contacted by the City Clerk’s Office to see if you wish to seek other opportunities to support your participation on our boards.
- 6) Applicants are strongly urged to attend several meetings of a board prior to applying and/or appointment to a board.

Qualifications

- 1) Appointees to boards and commissions shall be residents of the City of Asheville, unless otherwise specified or provided for by law, ordinance, or Council action establishing said board or commission, or in the rules or by laws of said board or commission, if approved by Council.
- 2) In matters where an intergovernmental board has independent governing authority (by law, by agreement, or other enabling authority), and where not prohibited by law, at least one of the City’s appointees shall be a current member of the City Council. Such an appointment allows Council to be a part of deliberation and decision-making on matters of regional importance that impact the City of Asheville.
- 3) No citizen shall be eligible to hold concurrently more than two Mayoral or City Council appointments to standing boards or commissions; this limitation shall not apply to ad hoc committees appointed by the Council.
- 4) Efforts are made to represent the diversity that we have in our community on all boards, and criteria for appointments may be established to achieve appropriate diversity, except that preference shall be given to appointment of residents of a specific area of town for which an ad hoc or advisory committee may be appointed.
- 5) An oath of office (or affirmation) is required for some boards and commissions. Where applicable, newly appointed board members will take and sign an oath of office or affirmation following their appointment. If a board member enters on the duties of his or her office before taking, subscribing and filing the oath of office, he or she may be removed from office.

City of Asheville Rules on Boards & Commissions

Terms

- 1) A term of service on all City boards shall be limited to three years or less, unless otherwise provided by law.
- 2) A length of service on all boards and commissions shall be limited to two full successive terms (plus any unexpired term to which a member is appointed).
- 3) A member shall serve until the expiration of their term or until such time as a successor is appointed, whichever occurs later, unless otherwise provided by law.
- 4) Reappointment to a second term is not automatic and will be based on circumstances to be determined by the City Council in each individual case.

Attendance

- 1) Appointees to boards and commissions are expected to attend all meetings possible.
- 2) Any appointee who fails to attend at least 75% of the regularly scheduled meetings of a board or commission within a twelve (12) month period, may be removed.
- 3) The board chairman or staff liaison shall be responsible for reporting on attendance to the City Clerk upon request.
- 4) Attendance provisions are not imposed upon Council liaison members but are in effect for Councilmen serving as appointed regular members on a board or commission.

The Board at Work

- 1) Each board receives its charge from the North Carolina General Statutes or from a City ordinance or resolution establishing the board.
- 2) The City Council may, from time to time, ask a board to consider specific items not in conflict with existing laws.
- 3) The chairman, working with the staff liaison, shall post copies of their minutes on the City's website.
- 4) The City Council may appoint a City Council person as liaison to a board or commission and that member is entitled to receive all agendas, minutes, other correspondence and be eligible to attend all meetings of the board including closed sessions. The role of the liaison shall be to serve as a direct communication link between the City Council and the board or commission, and not to play an active role in the deliberations of the board or commission. The liaison shall notify the board or commission of long-range issues and projects under consideration by the Council which would be of interest to that board or commission and shall likewise advise the Council of such matters under consideration by the board or commission.
- 5) Each board shall make an annual report to the City Council outlining their activities for the past year. The report shall be posted on the City's website by January 30 for the previous calendar year.
- 6) An orientation session will be conducted for all new appointees by the City staff liaison.
- 7) From time to time, additional training sessions for board members may be provided through City staff, the Institute of Government and other training groups and organizations. The City Council encourages members to take advantage of these opportunities.

City of Asheville Rules on Boards & Commissions

- 8) No board or commission member who is not present at a meeting shall be allowed to vote by proxy.
- 9) The board will comply with open meeting laws, including notice of meetings.
- 10) The board is to provide the City Clerk with their schedule of regular meetings with the predetermined time and place. The schedule will be revised only in accordance with legal requirements for notice.
- 11) In order to conduct official business at a regular or special meeting, a quorum of the board must be present. In the absence of a rule, by-law, or statute providing otherwise, a quorum is more than half of the members of the board, not counting vacant seats. If a quorum is not present at any meeting, the chairperson will postpone the meeting until such time as a quorum can be present, provided adequate notice is given pursuant to the open meetings law.

Committee on Boards and Commissions

- 1) The Mayor may appoint a committee of City Council, with the Vice-Chair as Chairman, to evaluate the on-going need for each board and recommend to the City Council elimination of any for which there is no longer a need. This committee may also consider other items in regard to board structure, appointments or other items at the request of the Mayor and/or the City Council.

Conflict of Interest

- 1) No member of a board shall participate in the discussion or vote on any item involving their own official conduct or financial interest.
- 2) It is the responsibility of an individual board member to bring to the attention of the entire board any item for which there may be a conflict of interest.
- 3) It is up to the entire board to decide if a conflict exists and vote to excuse a member from considering a particular item.
- 4) Staff and legal assistance is available to all boards and commissions to help the board with decisions in this area.

Resignations and Replacements

- 1) Any member of a board or commission who desires to resign shall do so in writing to the City Clerk.
- 2) Unless otherwise provided by law, ordinance or resolution, all appointment by the City Council to a board or commission serve at the pleasure of Council, and may be removed from a board or commission at the discretion of Council.
- 3) For those boards and commissions whose members may be removed for cause, cause shall include, without limitation, the following: conflict of interest, failure to attend meetings. Removal for cause shall be by Council resolution.

Ad Hoc Committees

- 1) The City Council may appoint ad hoc committees to make recommendations regarding particular matters of interest within the City.
- 2) The foregoing rules on boards and commissions shall apply to ad hoc committees except where alternate provisions are made by the Council.

>> City of Asheville



STRATEGIC PLAN
2010-11

■ The City of Asheville will offer a standard of living that is affordable and attainable for people of all incomes, life stages and abilities.



>> Affordable:

■ **Goal: Hold the line on taxes and support tax and fee relief.**

Objectives & Action Items

- Improve the affordability of water and stormwater utility rates for residential customers and ensure effectiveness and value for fees charged.
- Explore opportunities to enhance affordability by reducing utility costs through innovative energy efficiency financing programs.
- Enhance the affordability of Asheville

mechanisms to incentivize affordable housing development.

- Support the Housing Authority to develop a comprehensive plan for public housing; continue to pursue redevelopment of public housing with a HOPE IV-type project.
- Support initiatives to end chronic homelessness in Asheville with an emphasis on the Housing First philosophy.
- Continue to provide funding for affordable housing development loans through the Housing Trust Fund.

Transit's bus pass program.

■ **Goal: Create and preserve affordable rental and home ownership opportunities in Asheville so that all citizens have access to safe, sufficient and affordable housing.**

- Implement reforms to Unified Development Ordinance to encourage affordable housing development; utilize zoning where possible to encourage and align affordable housing with transit.
- Explore opportunities for public/private partnerships and innovative financing

■ The City of Asheville will support a stronger, more prosperous community by making smart investments that accomplish lasting, tangible returns.



>> Fiscal Responsibility:

■ **Goal: Operate the City of Asheville to the highest levels of fiscal responsibility.**

- Identify resources for strategic initiatives and create meaningful performance measures for programs and services.
- Sustain a healthy Fund Balance in accordance with recommended State standards; revisit Asheville's Fund Balance policy.

■ **Goal: Explore alternatives for enhancing**

the city's long-term financial commitment to master plan implementation, infrastructure maintenance, capital improvements, and public facilities.

- Leverage internal and external partnerships for pursuing capital improvements and infrastructure projects.
- Review analysis of revenue streams to identify opportunities for revenue diversification.

• Explore feasibility of a bond program now or in future years; learn more about financing options outside of a property tax increase.

- Seek efficiencies in master plan implementation by identifying plan interdependencies, funding sources and key partnerships.
- Continue to proactively pursue funding opportunities with state and federal economic stimulus packages.

■ www.ashevilenc.gov

Boards & Committees Organization Chart

■ Asheville will be the southeastern leader in clean energy and environmental sustainability.



>>Green & Sustainable:

- **Goal: Set and develop a plan for implementing a community energy reduction goal.**
 - Work with regional partners to create incentives for green building, energy conservation and energy independence.
 - Expand community education programs including climate awareness, water conservation, recycling, stormwater, and sustainability.
 - Integrate and implement a multi-modal transportation plan including sidewalks, bike paths, signal preemption, transit, greenways, and other system improvements resulting in a funding priority list.
- **Goal: Take the City of Asheville's sustainability program to the next level.**
 - Identify strategies and costs for increasing the city's annual energy reduction goal to 4 percent.
 - Implement ways to reduce city-wide solid waste.

■ Asheville will support a dynamic and robust local economy with balanced and sustainable growth.



>>Job Growth & Community Development:

- **Goal: Create more collaborative and effective working partnerships between the City of Asheville, the business community, and other key organizations to effectively manage the city's regulatory environment while accomplishing economic development goals.**
 - Support diversified job growth and small business development.
 - Support small business through reductions in taxes, fees, and regulations.
 - Partner in regional economic development strategies, including the HUB; continue partnership in the Economic Development Coalition.
 - Expand partnerships with UNC-Asheville, A-B Tech, Mars Hill College and other institutions to achieve common goals, including health and wellness, workforce development, and sustainable economic development.
- **Goal: Support a strong local economy by continuing to implement sustainable growth and development policies.**
 - Promote sustainable, high-density, infill growth that makes efficient use of existing resources.
 - Support the riverfront redevelopment partnership and voluntary annexation policies.
- **Goal: Maintain Asheville's commitment to being an "employer of choice" in the region.**
 - Attract and retain quality employees with an emphasis on local labor pool development opportunities and by paying sound wages and benefits.
 - Enhance diversity throughout the City as an organization so that the workforce more closely resembles the community, especially in the area of public safety.

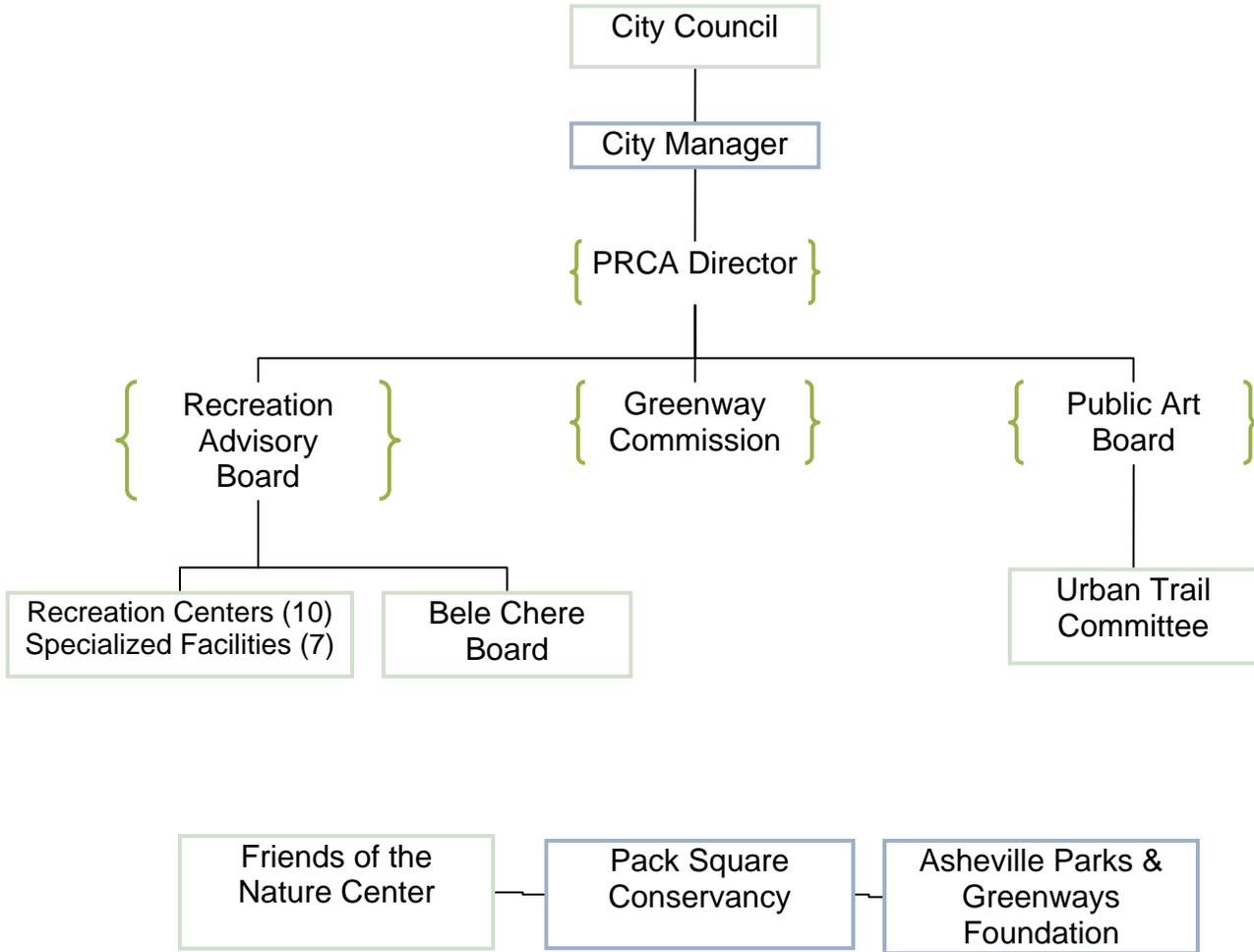
■ Asheville will be one of the safest and most secure communities when compared to similar cities.



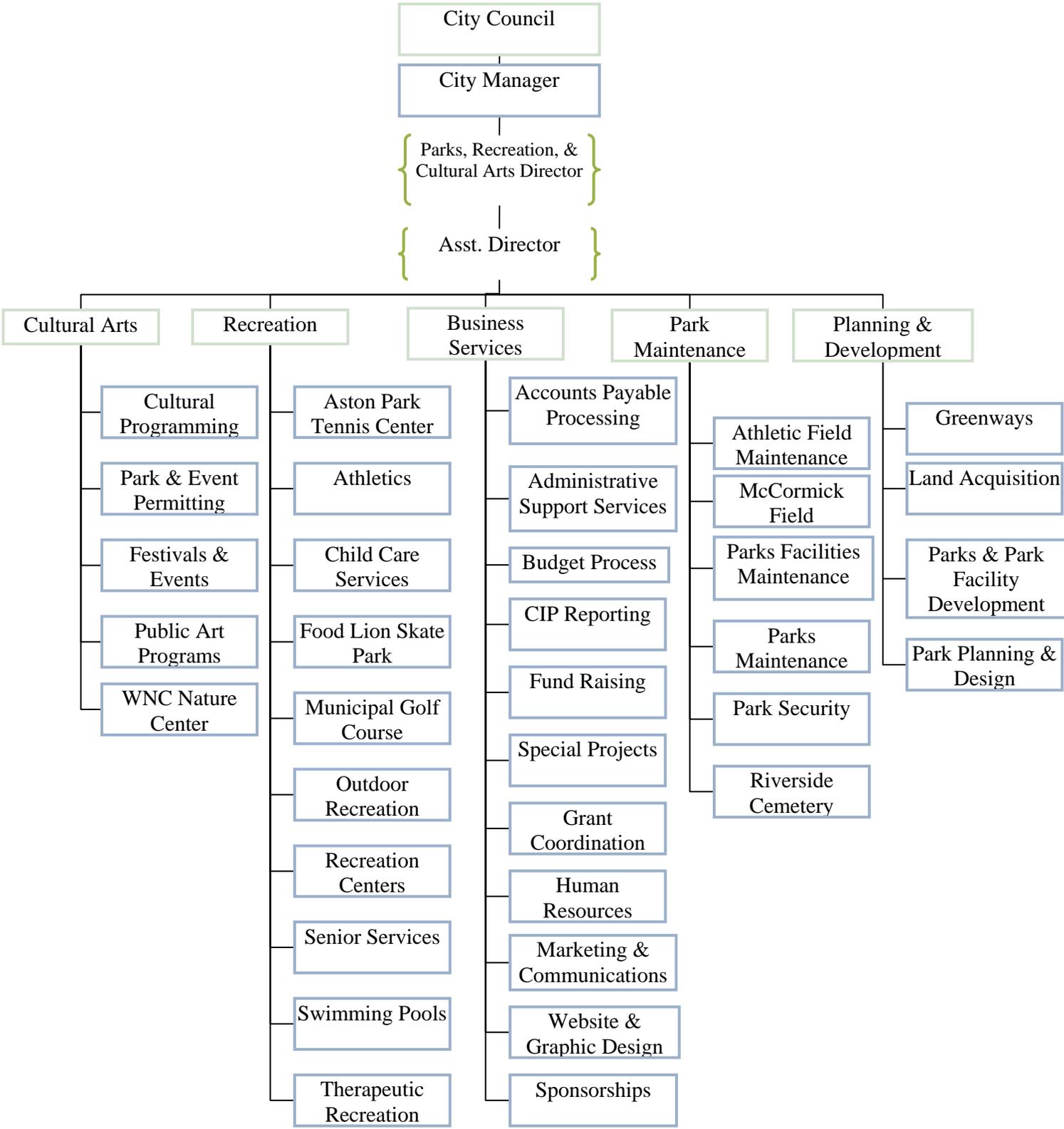
>>Safe:

- **Goal: Make Asheville the safest city in America based on approved metrics for similarly sized cities; bring benchmark metric back to City Council for approval and tracking.**
 - To implement strategies to significantly improve public safety in neighborhoods in Asheville with the highest levels of crime.
 - Reaffirm commitment to eliminate open air drug markets in Asheville.
 - Track and monitor performance of nuisance court.
 - Support recreation and employment alternatives for youth at risk of gang exposure.
 - Support the Safe Routes to School program by implementing one school this year.
- **Goal: Maintain accreditation and ISO ratings of Asheville Fire & Rescue Department.**
 - Develop an action plan for maintaining fire and rescue standard of cover throughout the city.
 - Increase participation in state fire code inspection schedule to 90 percent.

Boards & Committees Organization Chart



PRCA Department Organization Chart



Board Membership List

<p><u>Chair</u> Marc Hunt Open Space Institute Conservation Finance Program Southern Appalachians Coordinator 55 Cambridge Road Asheville, NC 28804 828-278-0134 (office/cell/home) hunt.marc@gmail.com</p> <p>Appointed 2/28/06 – 12/31/08 Reappointed 2/10/29 – 12/31/11</p>	<p><u>Vice-Chair</u> Marcia Bromberg 57 Clinton Avenue Asheville, NC 28806 828-505-0471 (home) (860) 798-9905 (cell) mbromberg@marciabromberg.com</p> <p>Appointed 2/26/08 – 12-31-10</p>	<p><u>Member</u> Jim Grode 109 Estes Court Asheville, NC 28806 828-271-4544 (home) 404-895-9578 (cell) jimgrode@gmail.com</p> <p>Appointed 1/26/10 – 12/31/12</p>
<p><u>Member</u> Glen Locascio 60 Meadowview Drive Asheville, NC 28804 828-337-4219 (cell) 828-252-8018 (home) 828-251-6914 (office) glocascio@ncommerce.com</p> <p>Appointed 2/20/07 – 12/31/09</p>	<p><u>Member</u> Stephen Jones 24 Westhaven Dr. Asheville, NC 28804 828-350-0792 (home) 828-273-7696 (cell) Stephenjones511@yahoo.com</p> <p>Appointed 1/26/10 – 12/31/10</p>	<p><u>Member</u> Stephanie Pankiewicz 148 Chatham Road Asheville, NC 28804 828-350-7941 (home) 828-281-1447 (office) spankiewicz@landdesign.com</p> <p>Appointed 10/28/08-12/31/11</p>
<p><u>Member</u> Susan Barlow 30 Oakwood Street Asheville, NC 28805 828-301-1616 (home) suebarlow@charter.net</p> <p>Appointed 10/28/08-12/31/11</p>	<p><u>City Council Liaison</u> Esther Manheimer P.O. Box 7148 Asheville, NC 28802 828-258-2991 emanheimer@vwlawfirm.com</p>	<p><u>Staff</u> Seth Hendler-Voss Landscape Architect Asheville Parks, Recreation & Cultural Art P.O. Box 7148 Asheville, NC 28802 828-259-5508 (office) 828-552-1995 (cell) 828-259-5606 (fax) shendler@ashevillenc.gov</p>

Board Membership List

<p><u>Staff</u> Al Kopf, Landscape Architect Asheville Parks, Recreation & Cultural Arts AP.O. Box 7148 Asheville, NC 28802 828-259-5838 (office) 828-280-6397 (cell) 828-259-5606 (fax) akopf@ashevillenc.gov</p>	<p><u>Staff</u> Blake Esselstyn Asheville Planning Dept 828-259-5798 besselstyn@ashevillenc.gov</p>	<p><u>Staff</u> Barb Mee Asheville Engineering Dept 828-232-4540 bmee@ashevillenc.gov</p>
<p><u>Ex-Officio Member</u> Karen Cragolin RiverLink P.O. Box 15488 Asheville, NC 28813 riverlink@buncombe.main.nc.us</p>	<p><u>Ex-Officio Member</u> Susan Roderick Quality Forward P.O. Box 22 Asheville, NC 28802 828-254-1776 susanr@buncombe.main.nc.us</p>	

By-Laws for Greenway Commission
see page 3

ORDINANCE NO. 2621

ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES OF CITY OF ASHEVILLE TO SEPARATE THE ASHEVILLE TREE/GREENWAY COMMISSION INTO THE ASHEVILLE TREE COMMISSION AND THE ASHEVILLE GREENWAY COMMISSION AND TO DEFINE THEIR POWERS AND DUTIES

WHEREAS, Division 7 of Article III of Chapter 2 of the Code of Ordinances of the City of Asheville includes the establishment of an Asheville Tree/Greenway Commission; and

WHEREAS, the City Council of the City of Asheville now desires to divide that commission into two commissions so that there will be an Asheville Tree Commission and an Asheville Greenway Commission; and

WHEREAS, N. C. Gen. Stat. sec. 160A-146 authorizes the City Council to create and change boards and commissions;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

Section 1. Article III of Chapter 2 of the Code of Ordinances of the City of Asheville is hereby amended as follows:

(a) By amending Division 7, "Asheville Tree/Greenway Commission," to read:

"DIVISION 7. ASHEVILLE TREE COMMISSION

Sec. 2-156. Creation.

It is hereby declared that the public welfare and interest of the citizens of the city will best be served by establishment of a commission to foster the preservation, planting, replacement and removal of trees without denying the reasonable use and enjoyment of real property. To that end there is hereby created and established an advisory board of the City to be known as the Asheville Tree Commission, referred to throughout this division as Commission.

Sec. 2-157. Composition.

The Commission shall consist of seven members appointed by the City Council. In addition, the Executive Director of Quality Forward, a representative of Carolina Power & Light and a representative of Metropolitan Sewerage District of Buncombe County shall serve as ex-officio voting members of the commission. A commissioner shall receive no compensation for his/her services. The Commission members shall be in voluntary service to the City.

Sec. 2-158. Terms of office.

Members of the Commission shall serve three-year staggered terms. In order to create staggered terms, three of the first members appointed shall serve three year terms, two shall serve two year terms and two shall serve a one year term. All members shall serve until their successors are duly appointed and qualified. Any vacancies occurring shall be filled by the City Council for the unexpired term.

Sec. 2-159. Selection of officers.

The Commission shall select annually from among its members a chair and vice-chair. The Public Works Director shall serve as secretary to the Commission.

Sec. 2-160. Rules.

The Commission shall adopt rules governing the time and place of meetings, voting requirements and the appointment of committees.

Sec. 2-161. Staff support.

The Director of Public Works will serve as the City staff member specifically charged with the responsibility of carrying out the planning, implementation and coordination with other agencies and advisory boards of all projects undertaken by the Commission.

Sec. 2-163. Purpose and powers.

- (a) Subject to such limitation as may be imposed by laws or regulations, the Commission shall serve as an advisory board to the City Council for the following purposes in order to further the public welfare:
 - (1) Facilitate the planting, growth and protection of trees within the City;
 - (2) Foster the communication and coordination among the citizens of the City that would provide the needed support for protection of trees within the City;
 - (3) Conduct continuing research, planning and feasibility assessments required to support the purposes stated in this section.
 - (4) Work with City staff to promote and enforce Chapter 20 of the Code of Ordinances of the City of Asheville regarding the regulation of planting, protection, preservation and removal of trees.
- (b) To carry out the purposes stated in subsection (a) of this section, the Commission shall have the powers as follows:

- (1) Appoint advisory task forces to make recommendations to the entire Commission relative to specialized studies or projects which further the implementation of the purposes of the Commission set forth in this division.
- (2) Perform those tasks necessary and convenient to carry out the purposes of this Commission.

Sec. 2-164. Annual reports to City Council.

The Commission shall submit to the City Council an annual report of its activities and recommendations and shall file with the City Clerk copies of its minutes and proceedings of its regular and special meetings.”

(b) By amending a new Division 11 to read:

“DIVISION 11. ASHEVILLE GREENWAY COMMISSION

Sec. 2-173. Creation.

It is hereby declared that the public welfare and interest of the citizens of the City will best be served by an establishment of a commission to promote the establishment of linear park areas known as greenways. To that end there is hereby created and established an advisory board of the City to be known as the Asheville Greenway Commission, referred to throughout this division as Commission.

Sec. 2-174. Composition.

The Commission shall consist of seven members appointed by the City Council. In addition, Executive Director of Quality Forward, the Executive Director of the Parks and Recreation and Greenway Foundation, the Executive Director of RiverLink, and the Chair of the Parks and Recreation Advisory Board or their designees shall serve as ex-officio members of the Commission. A Commission Member shall receive no compensation for his/her services. The Commission members shall be in voluntary service to the City.

Sec. 2-175. Terms of office.

Members of the Commission shall serve three-year staggered terms. In order to create staggered terms, three of the first members appointed shall serve three year terms, two shall serve two year terms and two shall serve a one year term. All members shall serve until their successors are duly appointed and qualified. Any vacancies occurring shall be filled by the city council for the unexpired term.

Sec. 2-176. Selection of officers.

The Commission shall select annually from among its members a chair and vice-chair. The Director of Parks and Recreation or his/her designee shall serve as secretary to the Commission.

Sec. 2-177. Rules.

The Commission shall adopt rules governing the time and place of meetings, voting requirements and the appointment of committees.

Sec. 2-178. Advisory function.

The Commission shall serve in an advisory capacity to the City Council, the City Manager and the Director of Parks and Recreation on matters pertaining to or affecting greenways within the City.

Sec. 2-179. Staff support.

The Director of Parks and Recreation will serve as the City staff member specifically charged with the responsibility of carrying out the planning, implementation and coordination with other agencies and advisory boards of all projects undertaken by the Commission.

Sec. 2-180. Purpose and powers.

- (a) Subject to such limitation as may be imposed by laws or regulations, the Commission shall serve as an advisory board to the City Council for the following purposes in order to further the public welfare:
 - (1) Recommend steps for implementation and periodic updates for a plan, known as the Greenway Master Plan, to establish a comprehensive system of linear park areas within the City to be known as greenways;
 - (2) Foster the communication and coordination among the citizens of the City that would provide the needed support for acquisition and development of greenways within the City;
 - (3) Identify potential sites or land parcels which should be acquired or reserved for open space or greenway purposes and recommend methods of acquisition for such parcels; and
 - (4) Conduct continuing research, planning and feasibility assessments required to support the purposes stated in this section.
- (b) To carry out the purposes stated in subsection (a) of this section, the Commission shall have the power to as follows:

- (1) Appoint advisory task forces to make recommendations to the entire Commission relative to specialized studies or projects which further the implementation of the purposes of this division.
- (2) Perform those tasks necessary and convenient to carry out the purposes of this Commission.

Sec. 2-181. Annual reports to City Council.

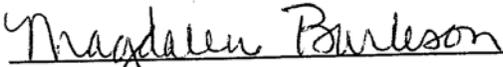
The Commission shall submit to the City Council an annual report of its activities and recommendations and shall file with the City Clerk copies of its minutes and proceedings of its regular and special meetings."

Section 2. If any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason, held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This ordinance shall become effective upon adoption.

Read, approved, and adopted this 28th day of September, 1999.

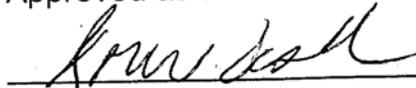


City Clerk



Mayor

Approved as to form:



City Attorney

The Greenway Commission meets the second Thursday of every month at 3:30 pm in the first floor conference room of City Hall.

2009 Accomplishments and Actions:

- Recommend at the maximum, a partial closure on Wallack Street comprised of the fenced area within the City's right of way, provided that the City retain an easement for purposes of a greenway or multi-use trail.
- Encourage public comment on the master plan during the January 27, 2009 City Council meeting.
- Resolve the projects go ahead as budgeted and planned for French Broad River and Reed Creek Greenway Projects.
- Interact with Public Works staff and P&Z Commission; support drafting of best possible storm water ordinance so as to allow greenways in the aquatic buffers.
- Recommend acceptance an easement from 285 Broadway, LLC for the purposes of implementing the Reed Creek Greenway - Phase IV.
- Support the City in acquiring a .214 acre parcel in the amount of \$19,218 from Miegen and Chandler Gordon for the purposes of implementing the Reed Creek Greenway - Phase II.
- Endorse the creation of the Asheville Riverfront Commission
- Greenway Commission requested representation on the Riverfront Commission
- Greenway Commissioners urge council to dedicate funding to the Riverfront Commission and create a firm budget for the Riverfront Commission as quickly as possible this fiscal year
- Greenway Commission requests that City Council move to purchase the Waller Tract for development of the Hominy Creek greenway.
- Draft provided by staff of the addendum to the Master Plan was found acceptable as a preliminary draft and to proceed forward.
- Endorse the exchange of the properties between the City and Festiva Resorts in relation to the planned Beaucatcher Mountain greenway.
- Conducted site visits both with staff and individually to Waller Tract, French Broad River Greenway, Beaucatcher Overlook, Town Branch Greenway and other locations.
- Endorse the proposal to close portions of Hamilton and Brooklet Streets with a minimum requirement that there be provision of bike lanes on the resultant new city streets (Mission Hospital project).
- Accept the DOT properties along Reed Creek Greenway.
- Accept the addendum to the Parks Recreation and Cultural Arts Master Plan as proposed with minor language adjustments emphasizing an active role.

Goals for 2010

- Improve public awareness of greenways
- Relationship Building with Other Private and Government Agencies
- Encourage and Promote Greenway Development, Including Identification of Funding Strategies
- Promote Integrated Planning of Greenways with Planning for Other Modes of Transportation
- Support Staff in Implementation of Current Projects and Planning for Future Projects

Master Plan Update

The Greenway Commission was actively involved in supporting the creation of a draft departmental Master Plan that would supersede the existing Greenways Master Plan. Staff provided GreenPlay consultants with numerous tours and GIS information of greenway corridors, off road corridors, parks. Two members from the Greenway Commission served on the Master Plan committee which served to provide broad based information and feedback as well as assist in the editing process of the drafts and presentations from GreenPlay. Commissioners attended an all-board vote on the Master Plan and have supported staff in development of the plan.

Land Acquisitions/Donations

- Progress Energy donated land including Jean Webb Park and the former gas plant bordering the French Broad River Park.
- Several parcels of land along Swannanoa River Road (adjacent to Spirits on the River) were acquired using FEMA funds.
- The City acquired five properties along the route for the Hominy Creek Greenway.
- The City acquired an easement from Thomas Wolfe that will serve the extension of the Reed Creek Greenway.

Greenway Project-Related Work

- Reviewed a number of proposed greenway / park projects. A few of the larger projects:
- Beaucatcher Overlook Park
- Waller Tract in West Asheville as part of the Hominy Creek Greenway
- Parcel for Future Trail in Haw Creek
- Hominy Creek Greenway
- Continued Development of Reed Creek Greenway –
- Mountain Housing Opportunities development along Choctaw and Ralph Streets that would include the Town Branch greenway – participated in public meetings and provided comments on designs.
- Hominy Creek – A-B Tech Enka potential greenway – Citizens presented a proposal to the Greenway Commission for a greenway connecting A-B Tech Enka to the Buncombe County Sports Complex.

Public Education/Involvement and Partnerships

- Collaboration with Buncombe County Greenway Commission with Commissioner Marcia Bromberg serving as liaison.
- Commissioner Glen Locascio is the liaison for the Asheville Parks and Greenways Foundation.
- Participation in the Downtown Master Planning process.
- Provided maps of the City during the Downtown After 5 to promote alternative transportation during the Strive Not To Drive campaign.
- Engaged with City Council in discussions and feasibility studies regarding a future general obligation bond.
- Attendance at the Bicycle Summit meeting.
- Presentation to Leadership Asheville Seniors

Organizational Development and Recognition

- Recognition appreciation of Scott Jackson and his four years of service, of David Tuch for his six years of service, and of outgoing Chair Linda Giltz for her 7+ years of service
- Marc Hunt elected as Chair and Marcia Bromberg elected as Vice-Chair for 2009.

Commission Members

Linda Giltz (Chair)

Marc Hunt (Vice-Chair)

Glen Locascio

Marcia Bromberg (new in March)

Phyllis Stiles

David Tuch

Russell Pierce (new in November)

Susan Roderick (ex-officio)

Karen Cragolin (ex-officio)

Commission Meetings

2nd Thursday of each month

3:30-5:00 p.m.

1st floor conference room in City Hall

Master Plan Update

Commissioners worked with staff to review and refine the RFP for updating the Parks and Recreation Master Plan. Marc Hunt and David Tuch are serving on the Steering Committee; they reviewed proposals, participated in consultant selection and are representing the Greenway Commission throughout this process.

Land Acquisition/Prioritization Committee

Marc Hunt, David Tuch and Linda Giltz, with support from staff (Seth Hendler and Al Kopf) developed a matrix of criteria and weights to “score” all the greenway projects. The Commission reviewed, revised and approved the scoring and ranking.

Greenway Project-related Work

Reviewed a number of proposed greenway / park projects. A few of the larger projects:

- Beaucatcher Overlook Park – The Commission considered this proposal, brought forward by Scott Riviere and Trust for Public Land, and unanimously endorsed the purchase of this property and the development of Beaucatcher Overlook Park.
- Haw Creek Community Association request for funds to purchase a tract that would connect the neighborhood to the Blue Ridge Parkway and Mountains-to-Sea Trail. The Commission saw the benefit in the greenway connection but felt the price tag was too high for the City and suggested some alternative development scenarios.
- Hominy Creek greenway – Commissioners learned about this opportunity in April and followed its progress with support through the year. The Waller tract connects near the French Broad River to Sand Hill Road; it is about 11 acres and would provide one mile of greenway.
- Mountain Housing Opportunities development along Choctaw and Town Branch greenway – participated in public meetings and provided comments on designs.
- Hominy Creek – A-B Tech Enka potential greenway – Citizens presented a proposal to the Greenway Commission for a greenway connecting A-B Tech Enka to the Buncombe County Sports Complex. This is a great future opportunity for the City and County to work together on a joint greenway project.

Public Education/Involvement and Partnerships

- The Greenway Commission has worked closely with the Asheville Parks and Greenways Foundation over the past year. Glen Locascio is serving as liaison between the two groups.
- Collaboration with the Blue Ridge Bicycle Club –The Commission and Asheville Parks & Greenways Foundation partnered with the BRBC and provided about 40 volunteers for their large Fletcher Flyer event May 20, 2007. Scott Jackson and Jack Saye coordinated the volunteer activity. Both the City, Greenway Commission and the APGF got a lot of good publicity from this event and the BRBC gave a donation of \$10,000 to the APGF as a result of this partnership.
- Commissioners met with staff and Trust for Public Land to discuss funding strategies and how TPL could assist the City and Foundation.
- Met with RiverLink, NCDOT, and staff regarding the EDACO property and getting the greenway built to connect the two parks and greenways along Amboy Road.

- Greenway Commission had a couple discussions with representatives from the Asheville Board of Realtors to come up with a project that the realtors could assist with or lead. No decision has been made yet.
- Linda Giltz gave a greenways presentation as part of the Eco-Realtor Certification course.

Related Activities

- Chattanooga Retreat/Trip – The Asheville Greenway Commission planned a retreat trip to Chattanooga (April 28, 2007) to learn from their successes in greenway planning, development and funding. A few key learnings:
 - Collaborate with key organizations – City, County, non-profits and funders. Grassroots involvement was very important in the redevelopment of Chattanooga, with a heavy infusion of corporate and other private funding.
 - Consider hiring someone outside of City staff knowledgeable about real estate to deal with property acquisitions.
 - The Chamber of Commerce Visitor Center and local realtors should be provided with information about Asheville parks and greenways to give out to visitors.
- Future Funding / Possible Bond Referendum – Commission members met with City Council members throughout the year to discuss funding needs and a possible bond referendum in November 2008. They presented cost and funding information to the Finance Committee and City Council in March 2008.
- Reviewed the proposed stormwater ordinance and provided comments.

Organizational Development and Recognition

- Chris Gilbert and Marc Hunt worked with staff to define a process for new project requests, so we and staff can look at them fairly and efficiently. It was in place in October 2008.
- Linda Giltz elected as Chair and Marc Hunt elected as Vice-Chair for 2008.
- The Commission presented Paula Robbins with a commemorative tile to show appreciation for her seven years of dedication and hard work.

Commission Members

Linda Giltz (Chair)	Paula Robbins (resigned in August)
Marc Hunt (Vice-Chair)	Phyllis Stiles
Chris Gilbert (new in August)	David Tuch
Glen Locascio	Susan Roderick (ex-officio)
Scott Jackson	Karen Cragolin (ex-officio)

Four Types of Votes

In Favor: You support the motion

Against: You do not support the motion

Present: You agree with the majority

Abstain: You have a stake in the outcome or you do not have enough information.

How to Present a Motion

1. Obtain the Floor
 - a. Wait until the speaker is finished, raise your hand, and wait to be recognized.
 - b. Once recognized, rise and address the chair.
 - c. The chair will recognize you.
 2. Make Your Motion
 - a. Speak clearly and concisely.
 - b. State your motion affirmatively. Say, "I move to..."
 - c. Avoid personalities and stay on the subject.
 3. Wait for a Second
 - a. The chair will call for a second.
 - b. Another member will call "I second the motion."
 - c. If there is no second, your motion will not be considered.
 4. The Chair Restates Your Motion
 - a. The chairperson must say, "It has been moved and seconded that we..."
 - b. After this happens, debate or voting can occur.
 - c. Your motion is now "assembly property," and you cannot change it without the consent of the representatives.
 5. Expand on Your Motion
 - a. Mover is allowed to speak first.
 - b. Be concise.
 - c. You may speak again after all other speakers are finished.
 6. Voting
 - a. After debate, the chair will say, "We are now in a vote on..."
 - b. The only thing that is allowed during a vote is point of order, division, privilege, roll call vote, or ballot vote.
 - c. The chair will either ask for a show of hands or a voice vote.
- Address all remarks to the person conducting the meeting.
 - Try to make all argumentation to the immediately pending motion.
 - Use the process of amending to improve flaws in a motion. Merely criticizing details of a proposal is counteractive and waste of time.
 - Always say, "I move to..." and never, "I motion to..."
 - Watch out for "friendly" amendments. They should only be used for spelling and grammatical errors. If a friendly amendment is made to correct a spelling or grammatical error and it appears to be uncontroversial, the chair should ask if there is any objection. With no objection, the chair may declare the amendment adopted. However, if there is an objection, the matter must be debated and voted.

Robert's Rules of Order

To Do This	You Say This	May You Interrupt the speaker?	Must You Be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Vote is required?
Adjourn the meeting	I move that we adjourn.	No	Yes	No	No	Majority
Have a recess	I move that we recess until...	No	Yes	No	Yes	Majority
Complain about noise, talking, etc.	Privilege!	Yes	No	No	No	None
End debate	I move to end debate.	No	Yes	No	No	2/3
Postpone a decision	I move to table...	No	Yes	Yes	Yes	Majority
Have something researched more	I move to send to committee	No	Yes	Yes	Yes	Majority
Amend a motion	I move to amend the motion to say...	No	Yes	Yes	Yes	Majority
Introduce business	I move that...	No	Yes	Yes	Yes	Majority
Object to procedure	Point of order	Yes	No	No	No	None, Chair decides
Request/ Give information	Point of information	Yes	No	No	No	None, Chair decides
Take up a matter previously tabled	I move we take... from the table	No	Yes	No	No	Majority
Have everyone vote separately and with reason	Division	No	No	No	No	No, unless someone objects
Vote on the ruling of the chair	I appeal from the chair's decision	Yes	Yes	Yes	No	Majority
Suspend rules	I move to suspend rules for...	No	Yes	No	No	2/3
Avoid considering a matter	Objection	Yes	No	No	No	2/3

Greenways Recommendation Map

